

NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS
 Board of Directors Meeting, December 06 2017
 200 Royale Blvd, Dartmouth, NS
 MINUTES

Present: Aimee Cooke, Chair; Michael Sangster, Kristin Taylor; Shaun Sangster; Wayne Carlon; Shanna Thompson; Craig White, Patrick King, Executive Director; Joan Ross, Registrar.

Regrets with cause: Jeff Knowles; Deanna Landry.

Topic	Discussion	Action	Status / Comments
1. Call to Order::	Aimee Cooke Chair, called the meeting to order at 6:11 pm.		Completed
2. Review of Agenda:	The agenda for the meeting was reviewed.	MOTION: It was moved and seconded that the Agenda be accepted as circulated.	Agenda Approved
3 (a) Review of Minutes:	The Chair requested a motion to approve the October 25, 2017 minutes of the NSCP Board of Directors.	MOTION: It was moved and seconded that the minutes of the Board meeting be approved with one change.	Motion Carried
3 (b) Business from Minutes:	None		
4. Registrar Report:	Attached. A motion was put forward to approve the membership changes since the last Board Meeting.	MOTION: It was moved and seconded that the Registrar's Report be approved. MOTION: It was moved and seconded that the changes to the Membership roster be approved.	Motion Carried Motion Carried

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5. Executive Directors Report	Attached	MOTION: It was moved and seconded that the Executive Director's Report be approved.	Motion Carried
6. Treasurer's Report	a) Kristin Taylor, Treasurer, reviewed the October 30, 2017 NSCP Financial Statements.	MOTION: It was moved and seconded that the financial statements be accepted.	Motion Carried
7. Committee Reports:			
a) Investigations Committee:	Mr. King reported that two complaints had been received and that the initial process was underway.		
b) Alliance:	See attached Registrar's Report		
c) Practice Standards:	Shaun Sangster, Chair of the Practice Standards reported that the Committee had met and completed the work on the Billable Services Advisory .	MOTION: It was moved and seconded that the Billable Services Advisory be posted on the NSCP.	Motion Carried
d) Peer Assessment:	See Executive Director Report		
f) Nominating Committee:	No report required at this time.		
g) Committee Reports		MOTION: It was moved and seconded that the Committee Reports be approved.	Motion Carried

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8. New Business:	None		
9. Discussion:	<p>a) Joan presented the information on the Practicing NC Classification with reference to essential competencies. Discussion followed on the ramifications of staying with the current categories or making changes effective in the new year.</p> <p>b) Michael Sangster, Chair of the Search Committee for a new Executive Director, presented the work of the search committee and details of the interview process. They interviewed two of the three applicants and recommend, based on the process and the interviews, that the Board make an offer of employment to the applicant Mark Williams.</p>	<p>9a: MOTION: Retract the current Practicing (NC) classification and go back to just the Practicing and Non Practicing categories. Seconded.</p> <p>9b: MOTION: The Board make an offer of employment for the E.D. position to Mark Williams. Seconded.</p>	<p>Motion Carried</p> <p>Motion Carried. Mike to contact Mark tomorrow.</p>
10. Correspondence:	None	None	
11. Conflict of Interest Declaration		None	
12. Adjournment:		Meeting Adjourned	
Next Meeting:	Next meeting Wednesday, January 31, 2018 - IWK		

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Secretary – Jeff Knowles

Recorder – J Patrick King – Ex Dir