



**ANNUAL REPORT
FOR 2010**



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BOARD OF DIRECTORS

Jeff Rooney	Chairman
Michael Sangster	Vice Chairman
Randall Tresidder	Treasurer
Ann Read	Secretary
Stephanie Francis	Director
Todd Lewin	Director
Sandra Curwin	Director
Barbara Kelly	Director
Angela Peckford	Public Rep
Wayne Carlon	Public Rep

STAFF

Joan Ross	Registrar
J Patrick King	Exec Dir
Kathryn Raymond	Legal Counsel

April 2, 2011

The Honourable Maureen MacDonald
Minister of Health. Nova Scotia
1690 Hollis St.
4th Floor Joseph Howe Bldg.
Halifax, NS

Dear Minister MacDonald

I have the honour to present the Annual Report of the Nova Scotia College of Physiotherapists (NSCP). It summarizes the activities of the NSCP for the year ending December 31, 2010.

Respectfully Submitted,

Jeffrey Rooney
Chair NSCP Board of Directors

CHAIR REPORT

Jeff Rooney

As Physiotherapists we strive to improve people's health. This report will briefly review the current health of the NSCP. I will touch on four areas where we are healthy and one area in which we need and have introduced some therapy.

Our "financial health" is excellent. We are able to afford the expertise that we have in both Joan Ross and Pat King. We are able to pay our peer assessors that will do portfolio reviews and clinic visits. Our reserve fund is finally growing again.

Our "organizational health" is better. I am sure it must be difficult for members not on the board to appreciate this but the organizational structure of the College continues to improve. I can ensure you that as the Chair, even little things like the ability to run a meeting have vastly improved.

Our "communication health" has grown by leaps and bounds. More and more we are making use of our website to get important information out to members and the public. The website is filled with great information. For the very first year Nova Scotia was able to be part of the CIHI information.

Our "self regulatory health" has made significant gains. One of the key aspects of being self regulated is the ability assess that all members continue to meet a minimum standard of competency. In the past few months there have been huge improvements in the peer assessment process.

One area where the Board is not healthy is in the complaints and investigations process. Notice that I said the *process*, **not the people**. We have excellent people involved on the investigations committee. Unfortunately, as we saw this year with one complaint, the process needs an overhaul. I am pleased to say that we have recently engaged a lawyer with many years of experience in this area. I am confident that with her assistance, things will run more seamlessly, such that we will continue to have an efficient, effective and fair process.

In closing I will comment on the recent survey that I sent to all members asking for feedback. I was somewhat nervous about the responses that might come back. I am extremely pleased to let you know that the responses were overwhelmingly positive! Thank you to all who took the time to respond.

I look forward to another year as Chair of the NSCP.

Thank you,

Jeff Rooney, PT

Chair of NSCPT

REGISTRAR'S REPORT

Joan Ross

Oliver Wendell Holmes, physician and author, once said *‘The great thing in this world is not so much where you stand, as in what direction you are moving’*. The year 2010 was a year of progress for the College. We have successfully operated under the “virtual office” and been able to move forward in our operations. We have moved ahead in our Quality Practice program reviewing portfolios and performing Peer assessments on volunteer sites. We will be rolling out the site visits in 2011 as well as reviewing more portfolios. We travelled around the province doing education sessions for the members on the Quality Practice Program and combined it with a College Update and opportunity to ask questions.

The NS College of Physiotherapists continues to be represented on the Health Professions Regulators Network here in NS. This group is made up of representatives from the health professions that are currently self-regulated (or awaiting approval of their legislation) and more recently we also have representatives from Department of Health at the table as well. This network provides a platform for two way dialogue between regulators and government where we share and build on best practices in health regulation while preserving our individual accountability. We share experiences and challenges that impact regulatory bodies and have the opportunity to provide input into pending legislation before it passes through government. Currently we are working collaboratively with the Department of Health on strategies to enhance interdisciplinary team accountability and facilitate collaborative practice.

I continue to be a member of the Governance and Nomination committee as well as the Registrars work group for the Canadian Alliance of Physiotherapy Regulators. Nationally, the main issues continue to be dealing with AIT/ Labour Mobility and for a few of us provinces, the Fair Registration Act. The Review Officer under this legislation has finally been appointed so much of my time will be spent continuing to review and re-write our current processes. We need to ensure clarity and transparency to the information we are sharing with new applicants both nationally, and internationally. The improvements to the website will enable this information to be posted and easily obtained and downloaded from any location.

“Nothing great was ever achieved without enthusiasm” (Ralph Waldo Emerson) and I would be remiss if I did not acknowledge the enthusiasm and commitment of the Board of Directors. I would like to extend my sincere thanks to the Board members for their dedication to the College members and to upholding the public interest. Without these volunteers and their willingness to take on the responsibility of administering the affairs of the College as Board members, we would not be able to self-regulate. This has been a very busy and productive year for the committee members as well and I extend my thanks and appreciation to them for all the work they have done on behalf of the College members. It has been my pleasure to work with this Board and its committees.

Respectfully submitted
Joan Ross

REGISTRAR REPORT

Data reported as of December 31, 2010.

Joan Ross

In 2010 we saw the consistent 4% increase in the membership over the previous year. We also had the normal range of 6% of the membership resign or retire. We are in a stable position from a human resource perspective, although it is obvious from the table on the next page that there is a need for more physiotherapists in the rural areas. The number of members in the urban areas keeps growing, in spite of the larger number of resignations from district 9 in 2009. It should be noted that the number of private practices opening up is definitely on the rise.

Member Statistics (as at December 31, 2010)

Table 1 Education at Entry to Practice

Diploma in Physiotherapy	Baccalaureate in Physiotherapy	M.Sc.(Entry) in Physiotherapy
74	489	70

Table 2 Gender Distribution

Gender	2010	2009	2008	2007	2006	2005
Male	133	127	120	123	102	91
Female	499	481	479	472	448	446

Place of Graduation

Table 3

Nova Scotia	Canadian - Other	Country -Other
461	130	41

Table 4 New Registrant Place of Education

New Registrants	2010	2009	2008	2007	2006	2005
Total of new registrants	37	36	29	45	35	34
New registrants educated in own province	21	28	16	20	19	20
New registrants educated in other provinces	11	6	6	9	14	11
New registrants non Canadian-educated	5	2	1	3	0	1

Table 5 Membership by Age Grouping

Age Groups	< 26	26-35	36-45	46-55	56-65	66-75	Total
2005	7	188	164	130	46	2	537
2010	8	204	196	144	72	8	632

Table 6

6

Non Renewals	TOTAL	Subtotal Female	Subtotal Male
Number of resignations and non-renewals for 2010	40	34	6

Practice Statistics

Table 7 Practice of Members

Location of registrants	2010	2009	2008
Registered physiotherapists who are:			
Working in physiotherapy in this province	596	580	570
Practicing	539	535	536
Practicing (3 month)	7	6	9
Practicing (sponsored)	19	10	25
Practicing (Admin/Teach)	31	29	
Working in physiotherapy outside this province	13	12	10
L O A from physiotherapy in this province	18	10	10
Not working (Seeking)	5	2	3
(inactive not included) Total	632	604*	593*

Health Regions	2010	2009	2008
DHA 1	34	32	31
DHA 2	26	26	25
DHA 3	45	42	35
DHA 4	26	24	19
DHA 5	14	14	13
DHA 6	19	19	16
DHA 7	19	18	19
DHA 8	60	57	51
DHA 9	367	357	361
Not specified	4	1	10
Total	614	590	580

Table 8 Members by District Health Regions

Table 9 Membership by Practice Sector

Public	Private
282	332

In Districts 2, 5, 6, 7, and 8 greater than 50% of our members are working in the public sector. In Districts 1, 3 and 9 up to 55% of the members are in private practice

EXECUTIVE DIRECTOR REPORT

J Patrick King

In my report last year I highlighted the raison-d'être for the NSCP, and I described the raison-d'être as the four core business areas. In this report I will bullet some of the activities undertaken by the college in its endeavors to accomplish these business goals.

1) Registration and Licensing - establishing and administering fair and thorough registration processes ensuring individuals licensed to practice have the appropriate knowledge, skills and attitudes.

- In 2010 the online renewal registration process was revamped to make it more user friendly, and completely paperless. Over 95% of all members used the online system to register.

- Additional information was also gathered in the renewal registration process such that the College was able for the first time to provide the Canadian Institute for Health Information (CIHI) with an electronic submission of Nova Scotia data on physiotherapists.

- A new software tool Custom Report Writer was added to the member data base such that the College now has the ability to mine the membership data base for real information. Members can observe the power of this tool when they review the member statistics in this report or view any of the Member and Facilities Lists on the NSCP Website.

2) Quality Assurance - undertaking Quality Assurance programs and processes that ensure not only quality physiotherapy practice and public safety, but also accountability for the NSCP itself. For example: ensuring physiotherapists maintain their competence, ensuring service locations meet expected operational standards and ensuring that we, the NSCP, continually meet our regulatory obligations

- In 2010 fifty members had their Portfolios reviewed and four Clinic assessments were undertaken.

- This year the Portfolio Review Process has been enhanced through the use of Mail Merge software, the NSCP Website, and a new portal which allows members to review the last five years of the Practice, Other and CE Hours that they have reported to the College.

- In an effort to have the Portfolio Review process become paperless and more efficient, the College will start this year the development of an on line Portfolio Repository in which each NSCP member will be able to store all documents vital to their portfolio.

- And this year marks the start of feeless Letters of Good Standing.

3) Legislation and Practice Standards - establishing, maintaining and enforcing appropriate regulations, standards, policies, guidelines, and ethical codes that will achieve optimal patient care and health outcomes.

- Members would be impressed at the work completed and ongoing by the Practice Standards Committee. A new template will soon be launched for the College's Practice Standards, Guidelines and Policies

- Five or more of the College's Standards and guidelines have been reviewed by the Committee and forwarded to the Board of Directors for approval and eventual posting and distribution. Keep an eye out for messages regarding these.

4) Professional Accountability - Manage a fair and reasonable Complaints and Investigation process for the public of Nova Scotia and NSCP members.

- The College Board is ever aware of the work and dedication-to-cause displayed by our Investigations Committee, and 2010 was no exception.

Our core business areas are managed by the Board, three (3) standing Committees and the staff. I would be remiss if I did not recognize the significant efforts put forward by the members of the Board and by its Executive Committee. Board members met ten times in 2010, the Executive met an additional three times and two Board members are Chairs of two of our three standing committees which met on average another six times during the year. The College is truly indebted to all these members who work on the Board and Committees.

TREASURER REPORT

Randall Tresidder

Let me start by saying "thank you" to last year's treasurer, Tara Mercier, and our Executive Director, Patrick King. As a result of Tara's and Pat's previous work, I am better able to understand the mathematics of accounting. But; let me tell you the science of Physiotherapy is much more interesting!

I now have the distinct pleasure of presenting the Nova Scotia College of Physiotherapist's Financial Statements for the period January 1, 2010 to December 31, 2010.

Operations:

As a result of our switching to the accrual accounting basis in 2009, it is easier to see what has been going on throughout the 2010 fiscal year. The good news is that we came in on budget! There were a couple of unforeseen over budget expenditures; Registration Software, and Legal costs associated with Investigations, but these were offset by budgeted income increases from Member Fees, Incorporation fees, and by strict control of operating expenses

The Registration Software over budgeted expense, came as a result of the Boards determination to synchronize our online registration system with the Canadian Institute for Health Information's (CIHI) data needs and to provide appropriate, exacting and current data to our members, the public and other responsible sources..

As for the Legal bill; this was one complaint that went to a Hearing Committee. Obviously I can provide no details on the Hearing/Investigation Committees' deliberation, other than to say Justice was served; your Board followed the law (Act). Needless to say the magnitude of the expense has convinced the Board that the NSCP must build up the NSCP reserves to insure that these unexpected legal bills will be accommodated in the future. This being said, the Board and the Finance Committee have committed the College to a review of the Investigations/Hearing process so as to ensure continued equitable justice.

Investments:

2010 was a good year. The College's investments have surpassed their 2008 value. At the end of 2010, our mutual funds have a Book Value of \$91,934.62 and our GICs are valued at \$25,207.95 for a grand total of \$117,142.57.

Summary:

Thanks to the hard work of the previous Treasurer and the current Finance Committee, the College's finances are in better shape. I hope to continue this trend with the assistance and guidance of the Finance Committee.

Respectfully submitted,

Randall Tresidder
Treasurer

AUDITOR REPORT

To the members of the Nova Scotia College of Physiotherapists:

I have completed a review of the financial records of the Nova Scotia College of Physiotherapists for the 12 month period ended December 31,2010.

Based on the information provided, I believe the financial statements accurately reflect the financial position of the College as of December 31, 2010.

Michael Canavan
Halifax, NS
April 2011

**Nova Scotia College of Physiotherapists
Comparative Statement of Net Income
For 12 Months Ended December 31, 2009 / 2010**

	2010	2009
REVENUE :		
Membership Dues (note 2)	\$233,900	\$15,490
Less : Processing Fees	-\$5,775	-\$3,119
	\$228,125	\$12,371
Investment Income	\$10,072	\$13,165
Other	\$17,970	\$3,375
Total Revenue	\$256,167	\$28,911
EXPENSES:		
Administration		
- Executive Director Search	\$0	\$1,431
- Office / Insurance	\$1,800	\$11,173
- Office Staff	\$86,986	\$65,828
- Postage and Courier	\$1,086	\$2,080
- Printing and Copying	\$234	\$0
- Telecommunications	\$7,447	\$5,125
- Other	\$4,944	\$2,039
Annual General Meeting	\$2,745	\$1,265
Board Expenses	\$0	\$0
CAPRB Alliance Dues/Travel	\$12,610	\$8,254
Committees		
Peer Assessment	\$2,370	\$0
Capital Asset Depreciation	\$26,360	\$22,513
Gifts and Awards		
- Prizes	\$580	\$200
- Post Graduate Award	\$3,920	\$850
Interest on Debt	\$14,939	\$21,501
Meetings	\$2,206	\$4,551
Professional Fees		
- Accounting	\$600	\$300
- Board Honoraria	\$4,560	\$930
- Legal (Legislative)	\$18,782	\$1,907
- Legal (General)	\$0	\$5,212
Software / Hosting Fees	\$51,470	\$6,950
Write-off Equipment (note 6)	\$0	\$14,520
Total Expenses	\$243,639	\$176,628
Net Income (Loss)	\$12,528	-\$147,718

Nova Scotia College of Physiotherapists

Comparative Balance Sheet

December 31, 2009 / 2010

	2010	2009
<i>CURRENT ASSETS :</i>		
Bank	\$218,918.93	\$196,610.53
Investments (note 2)	\$117,142.57	\$107,071.00
Accounts Receivable	\$300.00	\$5,347.25
Prepaid Expenses	\$17,561.17	\$85.50
	\$353,922.67	\$309,114.28
<i>LONG-TERM ASSETS :</i>		
Furniture and Equipment	\$7,949.53	\$7,949.53
Less : Accumulated Depreciation	(\$7,257.65)	(\$6,975.69)
	\$691.88	\$973.84
Furniture and Equipment - Leased	\$40,495.00	\$40,495.00
Less : Accumulated Depreciation	(\$15,952.58)	(\$8,589.85)
	\$24,542.42	\$31,905.15
Other Capital Assets	\$93,577.75	\$93,577.75
Less : Accumulated Depreciation	(\$21,834.81)	(\$3,119.26)
	\$71,742.94	\$90,458.49
Deferred Finance Charges (note 4)	\$11,349.95	\$15,133.27
Total Assets	\$462,249.86	\$447,585.03
 <i>CURRENT LIABILITIES :</i>		
Accounts Payable (note 5)	\$16,994.83	\$15,306.86
Deferred Revenue (note 2)	\$239,040.00	\$221,595.88
	\$256,034.83	\$236,902.74
 <i>LONG-TERM LIABILITIES :</i>		
Accounts Payable (note 5)	\$39,473.43	\$56,468.26
	\$39,473.43	\$56,468.26
 <i>EQUITY :</i>		
Retained Earnings, beginning of year	\$154,214.03	\$301,931.63
Net Income (Loss) for year	\$12,527.57	(\$147,717.60)
Retained Earnings, end of year	\$166,741.60	\$154,214.03
Total Liabilities and Equity	\$462,249.86	\$447,585.03

Nova Scotia College of Physiotherapists
Investment Schedule
For Year Ended December 31, 2010

Certificate #	Date Purchased	Maturity Date	Interest Rate	Original Cost	Accrued Interest	Book Value
<i>Bank of Montreal</i>						
Investment # 16	Feb. 27, '09	Feb. 27, '11	3.25 %	\$18,000.00	\$1,094.69	\$19,094.69
Investment # 11	Sept. 8, '09	Sept. 11, '12	1.60%	\$5,987.28	\$125.98	\$6,113.26
<i>CIBC Wood Gundy :</i>						
Transaction Account Balance				\$0.00	\$190.59	\$190.59
Mutual Funds				\$88,815.39	\$2,928.64	\$91,744.03
				\$112,802.67	\$4,339.90	\$117,142.57

Change in accrued investment income: \$ 10,071.57

**Nova Scotia College of
Physiotherapists
Notes to 2010 Financial
Statements**

Purpose of the Organization

The Nova Scotia College of Physiotherapists (NSCP) is a provincial organization which regulates the practice of physiotherapy and governs its members in accordance with the Physiotherapy Act and Regulations.

Significant Accounting Policies

Investments

Investments are recorded at cost with investment certificates adjusted for accrued interest and mutual funds for changes in market value.

Capital Assets

Purchased capital assets are recorded at cost. Leased capital assets are recorded at the principal value of the lease agreement. Amortization is provided for on a straight-line basis over the assets' estimated useful lives, which is 5, 5.5, and 10 years.

Deferred Revenue

NSCP has historically used a cash basis for reporting membership revenue. In 2009, this was changed to an accrual basis so membership dues received in Nov./Dec. 2009 have been recorded as deferred revenue for 2010.

Accounts Payable

When a debt instrument (such as a lease) is replaced with a new debt instrument, the costs of terminating the original financial liability are added to the carrying cost of the new financial liability and amortized over its expected life.

Capital Assets

	Cost		Accumulated Amortization		Net Book Value	
	<u>2010</u>	<u>2009</u>	<u>2010</u>	<u>2009</u>	<u>2010</u>	<u>2009</u>
Furniture & Equipment	\$7,950	\$7,950	\$7,258	\$6,976	\$692	\$974
Furn. & Equip. - Leased	\$40,495	\$40,495	\$15,953	\$8,590	\$24,542	\$31,905
Website Software *	\$93,578	\$93,578	\$21,835	\$3,119	\$71,743	\$90,458
	<u>\$142,022</u>	<u>\$142,022</u>	<u>\$45,045</u>	<u>\$18,685</u>	<u>\$96,977</u>	<u>\$123,337</u>

* Website software is amortized since it was put into use in November 2009

Deferred Finance Charges

The deferred finance charges are the difference between the carrying values of the printer/copiers held by NSCP on December 31, 2009 (refer to note 5) and the outstanding principal portion of the remaining lease payments. This amount was generated by the buyout of the Konica printer/copier acquired in 2005 in order to reduce the quarterly lease payments and reflects a discounted value of the interest charges on the terminated lease. These charges will be amortized on a straight-line basis over the remaining term of the new lease agreement (until December 2013).

Accounts Payable

The lease payable to East Coast Capital Inc. for (1) the costs of a Sharp printer/copier which was initially leased and subsequently purchased in order to terminate the lease, and (2) the costs of a Konica printer/copier which meets the conditions of a capital lease as per CICA 3065. It is repayable at the rate of \$5,672 per quarter including interest and will be fully paid in October 2013.

Write-off Equipment

NSCP wrote-off various pieces of capital equipment during 2009. The major item was a Sharp printer/copier with a book value of \$14,272.

FINANCE COMMITTEE REPORT

Randall Tresidder

Purpose: To assist the Board of the College in effectively supervising and monitoring financial activities and investments of the College.

Committee Members: Randall Tresidder, Treasurer; Jeff Rooney, Chair of Board; Mike Sangster, Vice Chair; Patrick King, Executive Director.

During the 2010 year, the committee reviewed the financial statements to ensure that expenditures were occurring as budgeted. There were a couple of expenditures that exceeded our expectation (Registration Software and Legal - Investigations), but these were offset by savings in other areas. As a result, the budgeted \$20,000 surplus was reached.

The committee reviewed one complaint about excessive fees. It was reviewed, discussed and determined that there would be no changes to the fee schedule to accommodate the complaint.

The committee also reviewed three complaints about the facility fee increase. These fees will be used to offset the costs associated with the Peer Assessment committee reviewing individual clinics. The request was to look at a sliding scale for facilities with one, two, or three or more physiotherapists. It was decided that the committee will review this for the 2012 registration fees.

Some of the functions of Board members may require them to take vacation to conduct Board business. It was decided by the Finance committee to provide an honourarium of \$150 to any appointed NSCP delegate asked by the Board to attend a function that requires the member to use vacation time or give up salary.

Investments were reviewed and we are pleased to state that they all increased during the 2010 year.

The committee discussed the need for the College to have a Reserve Fund. This will accommodate any unforeseen expenses (e.g. economic catastrophe, legal action(s), investment opportunities that further the NSCP cause). It was decided that the investment portfolio would constitute the Reserve fund and that over the next few years, we will try to build it up and maintain it to be equal to one year's operating budget of the College.

And finally, it was discussed amongst the Finance committee and approved by the Board to review the salaries of both the Registrar and Executive Director to ensure that the salaries are in keeping with salary schedules and performance.

Respectfully submitted,

Randall Tresidder
Treasurer

INVESTIGATION COMMITTEE

Jill Dollimount

Purpose: To investigate complaints regarding a disciplinary matter concerning any member of the College.

Committee Members (2010): Cathy Byham (Chair), Jill Dollimount, Allan Dwyer (Lay Member), Kim Johnson (Lay Member), David Kachan, Barbara Kelly (Board Representative), Deanna Landry, Heather Lonergan, Linda MacLaggan.

Meetings: As needed to resolve complaints. There were 2 meetings in 2010.

2009 Complaint Carry Over

<u>Complaint</u>	<u>Origin</u>	<u>Resolution/Status</u>
Professional Misconduct <i>Complaints against two members by patient</i> (Failure to meet the standard of care performing acupuncture, failure to address patient's concerns regarding treatment plan)	Patient	Counsel Member #1, Counsel & Reprimand with Education Member #2

2010 Complaints

<u>Complaint</u>	<u>Origin</u>	<u>Resolution/Status</u>
<i>Billing Practices regarding Insurance Reimbursement</i>	Member	Dismissed and matter passed on to NSCP Board for review
<i>Inappropriate Documentation</i>	Patient	Dismissed

There were two new complaints received in 2010, two complaints in 2009 and four in 2008. Each complaint is thoroughly investigated and discussed and the decisions are always unanimous. The Committee also has its own legal counsel, i.e. not the same counsel as the Board. The complaints received by the Committee over the last few years are varied, but many are the result of poor communication between patient and therapist.

There have been two resignations from the Committee over the last year, Cathy Byham and Heather Lonergan. The Committee would like to thank and acknowledge Cathy Byham for her many years of strong leadership as chair, and the many contributions she has made to our College through out her career. We would also like to thank Heather Lonergan for her sound contributions and efforts over the last 5 years.

The Committee members had included three physiotherapists in private practice, three in hospital based practices and one who is retired. They have different areas of interest and types of practice. We would encourage all members to consider volunteering for this educational and dynamic Committee, particularly those from the private clinic sector. Our lay members include representatives of business and law.

Jill Dollimount, Chair
Investigation Committee

PEER ASSESSMENT COMMITTEE

Michael Sangster

Members: David Braha, Gail Creaser, Carolyn Sanford, Michelle Karis, Sally Shaw, Michael Sangster and Wayne Carlon (Board representative)

Michael Sangster assumed the role of Chair of the Peer Assessment Committee with Sally Shaw's resignation effective January 2011. The Peer Assessment Committee would like to thank Sally for her efforts over the past number of years.

2010

In 2010, the Peer Assessment Committee met on four occasions. Peer assessment activities included a review of 50 Professional Portfolios and 5 on-site clinic reviews.

2011

2011 will bring some positive changes to the Peer Assessment process:

- Professional Portfolio Review will continue on a go-forward basis, with 20 percent of the membership selected each year for review thereby providing an opportunity for the College to review the entire membership within a 5 year time frame. Member selection for Portfolio Review will occur once per year in early February providing members a consistent annual timeframe for Portfolio preparation and review. Portfolio submission will be required by March 31st of the same year. Portfolios will be reviewed by the committee and feedback will be directed to those members who were selected by the 15th day May.
- In that one part of the Portfolio Review Process includes a review of the members previous five (5) years of Continuing Education Hours we have opened a web portal, (username and password protected), such that members are able to review the Practice, Other and Continuing Education Hours they reported to the College during their annual renewal registration process.
- At present it is our intention to undertake On-site Clinic Assessments between June and November of each year.
- The Peer Assessment Committee is working towards the development of online Professional Portfolio submission through an individual member password protected portal on the Nova Scotia College website. It is anticipated that this development work will commence in 2011 and be piloted for the 2013 Peer Assessment review process.

Michael Sangster, Chair
Peer Assessment Committee

PRACTICE STANDARDS COMMITTEE

Todd Lewin

I assumed the role of chair of the Practice Standards Committee in the fall of this year which subsequently had its first meeting under my direction on October 7, 2010. We have had one additional meeting on December 7, 2010. The minutes from both meetings are available for review. The first order of business was to confirm committee members, to review the Terms of Reference and to set some parameters around how the committee would carry out its functions. It was decided that we would meet bimonthly for approximately 2 hours. Minutes would be generated from each meeting.

Our first deliverable was to organize all of the Position Statements, Practice Guidelines, Policies and Practice Standards into a binder so we can track our progress. It was decided that Policies and Practice Standards could be combined into "Practice Standards" as they are essentially identical in their intent.

Our next order of business was to begin discussion and research into the policy concerning the use of Support Personnel. This discussion was carried over into our second meeting. We are very close to providing a draft revision to the Board for review and hope to do so prior to the next Board meeting in February. We have also reviewed the position statements on Billing Practices and Animal Therapy. Draft revisions for both will be forwarded to the Board for review prior to the Board's February meeting.

As per the Terms of Reference it is our intention to review all documents within a two (2) year timeframe. Our first meeting of 2011 will occur in January as it is our intention to provide to the Board draft documents for review for each of the 3 aforementioned documents, prior to the Board's first meeting of 2011 which is scheduled for February.

Respectfully Submitted,



Todd Lewin, Chair
Practice Standards Committee

Committee Members:

Todd Lewin, Chair	2010
Cathy Donald	2008
Heather MacAuley	2007
Jennifer Lynn Quigg	2008
June Trenholm	2007
Angela Peckford (Board)	2010

POST-GRADUATE EDUCATION FUND

Joan Walker

Purpose: To assist physiotherapists pursue further education related to their professional interests and the development of the profession. Such studies include continuing education courses, seminars and workshops, as well as focused conferences and may include individual academic courses.

Competitions offered twice in 2010 were solely funded by a grant from the NS Orthopaedic Division for which the Committee, and members are most grateful. *No further competitions will be held; the Committee is disbanded.*

Outgoing Members: Joan M Walker (chairperson), Tara Mercier (prior Board rep, kindly agreed to remain for 2010), Kyla Brown, Jane Cameron, Audrey DeVeaux, Linda MacLaggan (private practice), Ann Gillham (lay representative).

Meetings: Two competitions were held, in May and November.

Applications: No applications were received in May so \$4,000 was available for the November competition. That garnered 28 applications, from 21 members, with 6 from outside of HRM.

Funding: Total expenses were \$21,914, with course fees of \$18,671. We awarded \$4,000 which was 18.5% of the amount requested under the individual limit of \$500 (\$11,763).

Awards were made to: K Adams, S Baril, S Beazey, S Buckley, M Connors, D Dacanay, L Donaldson, S Farquharson, L Fleming, C Henderson, L Hepditch, D Hudec, N Laroche, L MacLaggan, J Mitchell, C Mombourquette, C Newman, D Northrup, G Renault & M-H Renault; 2 applications were not funded. Individual award range was \$100-300.

Topics: All related to orthopaedics. Twelve were for Level 1-5 courses & exams, 4 Mulligan courses, 1 Sahrman & 1 C Spine, 2 taping, 2 FMS, 1 acupuncture, 1 wrist-carpal, 1 physiol. pain, 1 Tai Chi arthritis, 1 breathe-posture.

Chairperson Comment: I thank all present and past members over more than a decade for their work on this Committee, especially our lay members who kindly volunteer their time and expertise to NS physiotherapy. It is obvious the employer or other funding sources are totally inadequate to assist NSCP members pursue postgraduate education, even in a small way. I hope, in time, a means will be found to financially assist NS members to attend courses.

Respectfully submitted,



Joan M Walker, PT (Chairperson)
2011-03-13

ALLIANCE REPORT

Ann Read

The Canadian Alliance of Physiotherapy Regulators (Alliance) strives to provide a cohesive voice on issues related to Physiotherapy regulation nationally and internationally.

In my third year as the Alliance representative for the NSCP I have participated in meetings by teleconference and attended the November meeting with our registrar in Toronto. The May 2010 meetings in Toronto were attended by the Registrar and the Executive Director as I was unable to attend. Face to face meetings of the Alliance are scheduled May and November of each year in Toronto.

The following is a brief summary of the key business arising from these meetings:

Evaluation services committee is to make a presentation on exam security (as a result of recent issues in the United States) at the May 2011 board meeting. The Alliance is in a better position compared to the United States re exam security as the Alliance does not have a computer based exam.

The Alliance is very interested in the development of the Support Personnel competency profile and recommends an analysis of practice be a part of the project.

The Alliance will partner with the College of Physiotherapists of Ontario in the development of a web based Governance education module.

The recruitment of a new CEO is underway following the resignation of Joseph Vibert in Dec. 2010. Jan Robinson member of the Executive Committee and the Registrar for the Ontario College of Physiotherapists has been appointed for the interim.

I with the registrar will be attending the Physiotherapy in 2020: A National Leadership Forum in Ottawa Feb. 28th and March 1st. The National Physiotherapy Advisory Group initially planned the forum to be held in conjunction with the November Alliance meeting. The primary objective of this forum is to inform the development of a vision document for the physiotherapy profession.

I would like to thank the NSCP for the opportunity to be part of the Alliance, a dynamic group who all share a commitment to strategic leadership, collaborative and informed debate and the advancement of the Mission and Vision of the Alliance.

Respectfully Submitted

Ann Read,
NSCP Alliance Representative



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