

# DOCUMENT CHECKLIST for REGISTRATION APPLICATION



- \_\_\_\_\_ Completed Registration form (Including Practice hours if you are not a new graduate. \*To be eligible for registration renewal you must have 1200 hours in the previous 5 years).
  
- \_\_\_\_\_ Unmounted passport **sized** photograph
  
- \_\_\_\_\_ Copy of Birth certificate or other identification documents such as passport to verify eligibility to work in Canada
  
- \_\_\_\_\_ A certified copy of physiotherapy degrees or diplomas and copies of post-graduate level certificates relating to the practice of physiotherapy (Letter confirming graduation will from the educational program Director will suffice temporarily until degree certificate is available in the case of new graduates)
  
- \_\_\_\_\_ A curriculum vitae with a chronological listing of previous education and employment that includes a description of that person's clinical and non-clinical experience.
  
- \_\_\_\_\_ If you were licensed in another jurisdiction, we require a letter of good standing from the licensing body of the jurisdiction(s) in which you have practiced in the previous 5 years.
  
- \_\_\_\_\_ Proof of professional liability insurance coverage in the minimum amount required by the Board. (Presently \$5,000,000)
  
- \_\_\_\_\_ Proof of successful completion of the examination process required by the Board. (The national PCE)
  
- \_\_\_\_\_ Sponsor Form (Only if you have completed the QE part of the national exam and not the Clinical.)
  
- \_\_\_\_\_ Signed affidavit as found on the registration form