

Nova Scotia College of Physiotherapists

2011 Annual General Meeting

March 31, 2012

MINUTES

Saint Mary's University -Halifax

Present: Jeff Rooney, Mike Sangster, Sandra Curwin, Randall Tresidder , Joan Ross

Regrets: Todd Lewin, Stephanie Francis, Pat King and Linda MacLaggan

| Topic | Discussion | Action | Status / Comments |
|--|---|--|-------------------|
| Opening Protocol | | Chair called the meeting to order. At 8:45 am | Completed |
| 1. Welcome and introduction of the Board. | | The Chair welcomed everyone to the meeting, granted observer status to the non-members and introduced the Board members to the College members. Welcomed special guest, Christine James. | Completed |
| 2. Approval of the April 2, 2011 Annual General Meeting Minutes. | | A motion was moved and seconded to approve the minutes of the 2010 Annual General Meeting of the NSCP. | Motion Carried |
| 1. Chair Report | Chairman Rooney's report was available in the 2011 Annual report but he highlighted the activities of the Board and thanked staff for their efforts over the past year to keep things on track. | A motion was moved and seconded to accept the Chair's Report. | Motion Carried |
| Registrar Report | Registrar's report and member statistics was available in the 2011 Annual Report but she reviewed the highlights of the report and thanked the committee members and the Board for their contribution over the past year. | A motion was moved and seconded to accept the Registrar's Report | Motion Carried |

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| Executive Director Report | Mr. King's report was available in the 2011 Annual Report, but in his absentia Mr. Rooney read the report to the members. | Motioned moved and seconded to accept the report of the Executive Director. | Motion Carried. |
| Treasurer Report Financial Statements and Finance Committee Report | The Treasurer's Report and the Financial Statements were available in the 2011 Annual Report along with the Finance Committee Report. Mr. Tresidder highlighted the no fee increase for 2012, the fact that we were under budget in part because there was reduced travel for Board meetings as well as reduced software development expenses as the focus was more on preparing database information /reporting for CIHI . Question was asked as to the deferred charges and whether they were related to the photocopier. Mr.Tresidder replied yes and explained the reason and the fact that in October 2013 that charge will be gone. | Motion moved and seconded to accept the Treasurer and Finance Committee Reports | Motion Carried |
| Appointment of Auditor | | Motion moved and seconded to appoint Mr. Michael Canavan as the NSCP Auditor for 2012. | Motion Carried |

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| Alliance Report | Ann Read's Alliance Report was available in the 2011 Annual Report. Chair Rooney requested that Joan Ross (Registrar and 2 nd Alliance Board member for the College) present the Alliance Report. Joan highlighted the activities of the Alliance over the past year along with the staffing changes. Joan thanked Ann for her continued dedication as the NSCP member representative on the Alliance Board. | Motion moved and seconded to accept the Alliance Report. | Motion Carried |
| Peer Assessment Committee Report and Investigation and Practice Standards Committee Reports | The Peer Assessment Report was available in the 2011 Annual Report. Mr. Sangster highlighted the activities of this committee and the work being done on the Quality Practice program such as the online jurisprudence exam and the onsite reviews. D. Landry spoke up and thanked Mr. King for his assistance during her portfolio preparation and stated it was a good experience. Chair Rooney drew attention to the other reports as published in the 2011 Annual Report. | Motion moved and seconded to accept the Peer Assessment Committee Report along with the Reports from the Investigation Committee and the Practice Standards Committee as found in the 2011 Annual Report | Motion Carried |
| 4. Nomination of Board for 2012. | Mr. Sangster presented the Nomination Committee Report and brought forth the names: Ann Read, Barbara Kelly, Stephanie Francis and Todd Lewin for the available Board positions. Chair Rooney asked for nominations from the floor but there were none forthcoming. | After three calls for nominations and no other names brought forward, Chair Rooney declared the nominees elected by acclamation. | Board positions are filled |

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| <p>5. Award Presentations</p> | <p>Chair Rooney presented the following awards:</p> <ul style="list-style-type: none"> • Certificate of Appreciation <u>Deanna Landry</u> for her contribution and commitment on the Investigation Committee. • Certificate of Distinction <u>June Trenholm</u> for her years of service as a member of the Practice Standards Committee. <u>Heather MacAuley</u> for her years of service as a member of the Practice Standards Committee. • Award of Distinction <u>David Braha</u> for his years of service as a member of the Peer Assessment Committee. <u>Linda MacLaggan</u> (in absentia) for her years of service as a member of the Complaints Investigation Committee. <u>Jill Dollimount</u> (in absentia) for her years of service as a member and as Chair of the Complaints Investigation Committee. <p>PHYSIOTHERAPIST of the YEAR Nominated and elected by her peers.... JILL ROBERTSON</p> | | <p>Award presentation Completed</p> |
| <p>6. Adjournment</p> | <p>Meeting adjourned at 10:08, 2012</p> | <p>Motion moved to adjourn</p> | <p>Meeting Adjourned</p> |

Respectfully submitted,
 Joan Ross