



**CHECK LIST For  
NEW APPLICATIONS**

- \_\_\_\_\_ **Completed Registration form and Payment Authorization Form.**
  
- \_\_\_\_\_ Unmounted passport size photograph (not necessary if also sending copy of passport).
  
- \_\_\_\_\_ Copy of Birth certificate or other identification documents such as passport.
  
- \_\_\_\_\_ Copy of Work Permit if you are not a Canadian citizen.
  
- \_\_\_\_\_ A certified copy of physiotherapy degrees or diplomas and copies of post-graduate level certificates relating to the practice of physiotherapy  
(Letter confirming graduation **will suffice temporarily** until degree certificate is available in the case of new graduates)
  
- \_\_\_\_\_ A curriculum vitae with a chronological listing of previous education and employment that includes a description of that person's clinical and non-clinical experience.
  
- \_\_\_\_\_ If you were licensed in another jurisdiction, we require a letter of good standing from the licensing body of the jurisdiction(s) in which you have practiced in the previous 5 years.
  
- \_\_\_\_\_ Proof of professional liability insurance coverage in the minimum amount required by the Board. (Presently \$5,000,000)
  
- \_\_\_\_\_ Proof, from the Alliance, of successful completion of the examination process required by the Board (The National Physiotherapy Competency Exam (PCE))
  
- \_\_\_\_\_ Proof of registration for the next clinical exam if you have only completed the written exam (QE).
  
- \_\_\_\_\_ Sponsor Form (If you have completed only the QE part of the national exam.)
  
- \_\_\_\_\_ Signed affidavit as found on the registration form.