

NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS

Board of Directors Meeting, November 21, 2018

IWK – Rowan-Legge Board Room

MINUTES

Present: Craig White (Chair); Kristin Taylor (Treasurer); Willena Gregor; Deanna Landry; Michael Sangster (Past President); Wayne Carlon (Lay Rep); Shanna Thompson; Mark Williams (Executive Director); Joan Ross (Registrar)

Regrets with cause: Shaun Sangster (Vice-Chair); Jeff Knowles (Secretary)

Topic	Discussion	Action	Status / Comments
1. Call to Order:	Craig White Chair, called the meeting to order at 6:01 pm.		Completed
2. Review of Agenda:	The agenda for the meeting was reviewed.	MOTION: It was moved and seconded that the Agenda be accepted.	Agenda Approved
3. Conflict of Interest Declaration		Chair called for members to declare any potential conflict of interest related to today's meeting	None
4. Review of Minutes:	The Chair requested a motion to approve the October 17, 2018 minutes of the NSCP Board of Directors.	MOTION: It was moved and seconded that the minutes of the Board meeting be approved.	Motion Carried
5. Business from Minutes:	2019 Budget – An in-camera session was held for the presentation of the finance committee recommendations re: staff salaries. The budget was reviewed based on the changes and recommendations were made to redistribute budget allocations. Budget to be adjusted and redistributed.	MOTION: It was moved and seconded that the budget be approved with the changes recommended by the finance committee and budget re-allocations as discussed.	Motion Carried
6. Registrar Report:	Attached.	MOTION: It was moved and seconded that the Registrar's Report be approved.	Motion Carried

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	A motion was put forward to approve the membership changes since the last Board Meeting.	MOTION: It was moved and seconded that the changes to the Membership roster be approved.	Motion Carried
7. Executive Directors Report	Attached	MOTION: It was moved and seconded that the Executive Director's Report be approved.	Motion Carried
8. Treasurer's Report	a) Kristin Taylor, Treasurer reviewed the October 31, 2018 NSCP Financial Statements.	MOTION: It was moved and seconded that the financial statements be accepted.	Motion Carried
9. Committee Reports:			
a) Investigations Committee:	See Executive Directors Report		
b) Alliance:	See attached Registrar's Report		
c) Practice Standards:	Ms. Ross reported on behalf of Mr. Shaun Sangster for the PSC as follows: <ul style="list-style-type: none"> a. Evidence-based practice and advertising standard is being drafted b. Supervision and Task Assignment – 2011 is close to completion c. Pelvic floor and Use of title will be ready to go out to the membership for feedback/comment 		
e) Peer Assessment:	See Executive Director Report	MOTION: It was moved and seconded that the Committee Reports be approved.	Motion Carried

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10. New Business:	A member requested the board provide an exemption from the Portfolio Review process. The request was discussed.	MOTION: It was moved and seconded that the member be informed that the board would not exempt them from the portfolio review process	Motion Carried
11) Discussion	None	N/A	N/A
12) Correspondence	None		
Next Meeting:	Next meetings December 12, 2018 Jan 23, 2019 (optional) Feb 13 - Rescheduled to February 27, 2019		

Craig White

Chair – on behalf of Secretary
Jeff Knowles (Absent with cause)

Mark Williams

Recorder – Mark Williams – Ex Dir