

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
 Board of Directors Meeting, November 9, 2016  
 IWK Halifax, NS  
 MINUTES

**Present:** Michael Sangster, Mark Williams; Wayne Carlon; Jeff Knowles; Kristen Taylor; Craig White; Joan Ross, Registrar; Patrick King, Executive Director.

**Regrets with cause:** Deanna Landry; Aimee Cooke, Shaun Sangster

Topic	Discussion	Action	Status / Comments
<b>1. Call to Order::</b>	Michael Sangster, Chair, called the meeting to order at 6:05 pm.		<b>Completed</b>
<b>2. Review of Agenda:</b>	The agenda for the meeting was reviewed.	<b>MOTION: It was moved and seconded that the Agenda be accepted as circulated.</b>	<b>Agenda Approved</b>
<b>3 (a) Review of Minutes:</b>	The Chair requested a motion to approve the October 5, 2016 minutes of the NSCP Board of Directors.	<b>MOTION: It was moved and seconded that the minutes of the Board meeting be approved with one change.</b>	<b>Motion Carried</b>
<b>3 (b) Business from Minutes:</b>	None		
<b>4. Registrar Report:</b>	Attached.	<b>MOTION: In three separate motions it was moved and seconded that the Registrar's Report and the Additions to the Register be approved.</b>  <b>MOTION: It was moved and seconded that Michael Carr's Restricted license (no needling)</b>	<b>Motion Carried</b>  <b>Motion Carried</b>

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
 Board of Directors Meeting, November 9, 2016  
 IWK Halifax, NS  
 MINUTES

Topic	Discussion	Action	Status / Comments
		be withdraw as he has completed the outcome of the Hearing Committee decision of 2011.	
<b>5. Executive Directors Report</b>	Attached	<b>MOTION: It was moved and seconded that the Executive Director's Report be approved.</b>	<b>Motion Carried</b>
<b>6. Treasurer's Report</b>	Mark Williams, Treasurer, reviewed the October 30, 2016 NSCP Financial Statements.	<b>MOTION: It was moved and seconded that the financial statements be accepted.</b>	<b>Motion Carried</b>
<b>7. Committee Reports:</b>			
a) <b>Investigations Committee:</b>	Mr. King reported one complaint had been dismissed and two others were under consideration. Mr King also reviewed a new recording tool that is to be used by the Committee called a Case Synopses. The beauty of the tool is that it provides the complete detail on an investigation case including accusations, offenses, discussion and decision. The Synopses is then assed by two educators for any possibility of a CE event and the synopses can alò be used to inform the membership.		
b) <b>Alliance:</b>	Report Attached		
c) <b>Practice Standards:</b>	Joan Ross reported that the Committee had not met since the last Board meeting.		

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
 Board of Directors Meeting, November 9, 2016  
 IWK Halifax, NS  
 MINUTES

Topic	Discussion	Action	Status / Comments
<p>d) Peer Assessment:</p> <p>f) Nominating Committee:</p> <p>g) Committee Reports</p>	<p>See Mr. King's report.</p> <p>None</p>	<p><b>MOTION: It was moved and seconded that the Committee Reports be approved.</b></p>	<p><b>Motion Carried</b></p>
<p>8. New Business:</p> <p>9. Discussion:</p> <p>10. Correspondence:</p>	<p>Discussion ensued on the following documents:</p> <ul style="list-style-type: none"> <li>- MOU</li> <li>- CAPR Values Statement</li> <li>- Code of Ethical Conduct</li> <li>- Chief Executive Succession Planning</li> <li>- 2017 Planning</li> </ul> <p>More discussion will occur on these items as they come before the various committees and the Board for approval.</p> <p>None</p>		
<p>11. Conflict of Interest Declaration</p>		<p><b>None</b></p>	

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
Board of Directors Meeting, November 9, 2016  
IWK Halifax, NS  
MINUTES

Topic	Discussion	Action	Status / Comments
<b>12. Adjournment:</b>		<b>Meeting Adjourned</b>	
<b>Next Meeting:</b>	Next meeting Wednesday, December 7, 2016 - Kings		

\_\_\_\_\_  
Secretary – Jeff Knowles

\_\_\_\_\_  
Recorder – J Patrick King – Ex Dir