

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
 Board of Directors Meeting, February 24, 2016  
 IWK Halifax, NS  
 MINUTES

**Present:** Stephanie Francis, Chair; Deanna Landry; Craig White; Angela Peckford; Jeff Knowles; Shaun Sangster; Joan Ross, Registrar Patrick King, Executive Director.

**Regrets with cause:** Mark Williams; Wayne Carlon; Aimee Cooke.

| Topic                               | Discussion   | Action   | Status / Comments      |
|-------------------------------------|--|--|------------------------|
| <b>1. Call to Order::</b>           | Mr. King informed the Board that Todd Lewin, Chair had resigned effective February 24, 2016. A meeting of the Nominating Committee had been teleconferenced. Deanna Landry read their report in which they recommended Stephanie Francis as Chair of the Board of Directors, NSCP. | <b>Deanna called three time for further nominations, there being none Stephanie Francis was declared elected by acclamation.</b><br><br><b>The Chair then called the meeting to order at 6:17 pm</b> | <b>Completed</b>       |
| <b>2. Review of Agenda:</b>         | The agenda for the meeting was reviewed.   | <b>MOTION: It was moved and seconded that the Agenda be accepted as circulated.</b>  | <b>Agenda Approved</b> |
| <b>3 (a) Review of Minutes:</b>     | The Chair requested a motion to approve the December 2, 2015 minutes of the NSCP Board of Directors.   | <b>MOTION: It was moved and seconded that the minutes of the Board meeting be approved.</b>  | <b>Motion Carried</b>  |
| <b>3 (b) Business from Minutes:</b> | None   |  |                        |
| <b>4. Registrar Report:</b>         | Attached.  | <b>MOTION: It was moved and seconded that the Registrar's Report and additions to the</b>  | <b>Motion Carried</b>  |

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|   |  | Registrar be approved.   |                       |
| <b>5. Executive Directors Report</b>  | Attached   | <b>MOTION: It was moved and seconded that the Executive Director's Report be approved.</b>   | <b>Motion Carried</b> |
| <b>6. Treasurer's Report</b>  | In the absence of Mark Williams, Treasurer, Pat King reviewed the October 31, 2015 NSCP Financial Statements.  | <b>MOTION: It was moved and seconded that the financial statements be accepted.</b>  | <b>Motion Carried</b> |
| <b>7. Committee Reports:</b><br><br><b>a) Investigations Committee:</b><br><br><b>b) Alliance:</b><br><br><b>c) Practice Standards:</b> | Stephanie reported that the one complaint had been completed since the last Board meeting and that there were no other complaints under consideration.<br><br>Alliance report was given as part of the Registrar Report.<br><br>Shaun Sangster reported that the Committee had met recently and had completed two Advisories: Social Media and Chart and Record Retention. He asked for the Board approval and distribution. . | <b>MOTION: It was moved and seconded that the Advisory on Social Media as well as the Advisory on Chart and Record Retention be approved..</b> | <b>Motion Carried</b> |

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| <p><b>d) Peer Assessment:</b></p> <p><b>f) Nominating Committee:</b></p> <p><b>g) Committee Reports</b></p> | <p>An update regarding the Portfolio Reviews is found in the Ex-Dir Report.</p> <p>Reported on above</p>   | <p><b>MOTION: It was moved and seconded that the Committee Reports be approved.</b></p>  | <p><b>Motion Carried</b></p> |
| <p><b>8. New Business:</b></p> <p><b>9. Discussion:</b></p> <p><b>10. Correspondence:</b></p>               | <p>The Board next undertook the selection and election of the 2016 Physiotherapist of the Year Award. After a good discussion and a difficult choice (because all three nominees were exceptional) it was agreed that the 2016 Physiotherapist of the Year award would be presented to Crystal Cameron.</p> <p>Mr. King reminded Board members that the AGM would be held on Saturday March 5, 2015, Theatre B Tupper Building, Dalhousie University. To date 46 members have replied to the invitation to attend.</p> <p>None</p> | <p><b>MOTION: It was moved and seconded that the 2016 Physiotherapist of the Year Award be presented to Crystal Cameron.</b></p> | <p><b>Motion Carried</b></p> |
| <p><b>11. Conflict of Interest Declaration</b></p>  |  | <p><b>None</b></p>   |                              |

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| <b>12. Adjournment:</b> |  | <b>Meeting Adjourned</b> |                   |
| <b>Next Meeting:</b>    | Next meeting Wednesday, March 30, 2016 - IWK |                          |                   |

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Chair – Stephanie Francis

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Recorder – J Patrick King – Ex Dir