

# NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS

Board of Directors Meeting, December 2, 2015

200 Royale Blvd., Dartmouth, NS

## MINUTES

**Present:** Todd Lewin, Chair; Mark Williams; Deanna Landry; Craig White; Wayne Carlon; Stephanie Francis; Angela Peckford; Joan Ross, Registrar Patrick King, Executive Director.

**Regrets with cause:** Jeff Knowles; Shaun Sangster; Aimee Cooke.

Topic	Discussion	Action	Status / Comments
<b>1. Call to Order::</b>	Todd Lewin welcomed all present.	<b>The Chair called the meeting to order at 6:17 pm</b>	<b>Completed</b>
<b>2. Review of Agenda:</b>	The agenda for the meeting was reviewed.	<b>MOTION: It was moved and seconded that the Agenda be accepted as circulated.</b>	<b>Agenda Approved</b>
<b>3 (a) Review of Minutes:</b>	The Chair requested a motion to approve the October 28, 2015 minutes of the NSCP Board of Directors.	<b>MOTION: It was moved and seconded that the minutes of the Board meeting be approved.</b>	<b>Motion Carried</b>
<b>3 (b) Business from Minutes:</b>	None		
<b>4. Registrar Report:</b>	Attached.	<b>MOTION: It was moved and seconded that the Registrar's Report and additions (none) to the Registrar be approved.</b>	<b>Motion Carried</b>

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
 Board of Directors Meeting, December 2, 2015  
 200 Royale Blvd., Dartmouth, NS  
 MINUTES

Topic	Discussion	Action	Status / Comments
<b>5. Executive Directors Report</b>	Attached	<b>MOTION: It was moved and seconded that the Executive Director's Report be approved.</b>	<b>Motion Carried</b>
<b>6. Treasurer's Report</b>	Mark Williams, Treasurer reviewed the October 31, 2015 NSCP Financial Statements.	<b>MOTION: It was moved and seconded that the financial statements be accepted.</b>	<b>Motion Carried</b>
<b>7. Committee Reports:</b>			
<b>a) Investigations Committee:</b>	Stephanie reported that the one complaint had been completed since the last Board meeting and that there were no other complaints under consideration.		
<b>b) Alliance:</b>	Alliance report was given as part of the Registrar Report.		
<b>c) Practice Standards:</b>	Ms Ross reported in the absence of Shaun Sangster that the Committee had met a week or so ago and were working on a Social Media statement.		
<b>d) Peer Assessment:</b>	No report at this time		
<b>f) Nominating Committee:</b>	No report at this time		
		<b>MOTION: It was moved and seconded that the Committee Reports be approved.</b>	<b>Motion Carried</b>

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
 Board of Directors Meeting, December 2, 2015  
 200 Royale Blvd., Dartmouth, NS  
 MINUTES

Topic	Discussion	Action	Status / Comments
<b>8. New Business:</b>	It was agreed that the AGM be held on Saturday march 5, 2015. It was also agreed that if there is no real business for the Board to undertake at the scheduled January 27, 2016 meeting that the Executive Director, after consultation with the Chair, could cancel this meeting in favour of the February 24 <sup>th</sup> meeting.		
<b>9. Discussion:</b>	None		
<b>10. Correspondence:</b>	None		
<b>11. Conflict of Interest Declaration</b>		None	
<b>12. Adjournment:</b>		Meeting Adjourned	
<b>Next Meeting:</b>	Next meeting Wednesday, January 27, 2016 - IWK		

Chair – Todd Lewin

Recorder – J Patrick King – Ex Dir