

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
 Board of Directors Meeting, September 16, 2015  
 IWK Health Centre, NS  
 MINUTES

**Present:** Todd Lewin, Chair; Mark Williams; Deanna Landry; Stephanie Francis; Wayne Carlon; Shaun Sangster; Craig White; Joan Ross, Registrar; Patrick King, Executive Director.

**Regrets with cause:** Jeff Knowles; Aimee Cooke; Angela Peckford

Topic	Discussion	Action	Status / Comments
1. Call to Order::	Todd Lewin welcomed all present.	The Chair called the meeting to order at 6:11 pm	Completed
2. Review of Agenda:	The agenda for the meeting was reviewed.	MOTION: It was moved and seconded that the Agenda be accepted as circulated.	Agenda Approved
3 (a) Review of Minutes:	The Chair requested a motion to approve the May 27, 2015 minutes of the NSCP Board of Directors.	MOTION: It was moved and seconded that the minutes of the Board meeting be approved.	Motion Carried
3 (b) Business from Minutes:	None		
4. Registrar Report:	Attached.	MOTION: It was moved and seconded that the Registrar's Report and that the additions and sponsorship variation to the Register be approved.	Motion Carried

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<b>5. Executive Directors Report</b>	Mr. King reported that the summer had been an administrative period, with book keeping, website development and data base management. In addition the CIHI statistics were forwarded to CIHI on Sept 1 and the 2015 facility Billings were underway.	<b>MOTION: It was moved and seconded that the Executive Director's Report be approved.</b>	<b>Motion Carried</b>
<b>6. Treasurer's Report</b>	<p>Mark Williams, Treasurer reviewed the July 31, 2015 NSCP Financial Statements.</p> <p>Mr king also reported that the September meeting was also a Budget meeting so as to set new fees for the next year. He went on to indicate that as he reviewed the status of the NSCP accounts it was apparent that income would exceed expenses resulting in a budget surplus that simply would not justify a fee increase two years in a row.</p>	<b>MOTION: It was moved and seconded that the financial statements be accepted.</b>	<b>Motion Carried</b>
<b>7. Committee Reports:</b>			
<b>a) Investigations Committee:</b>	Pat reported that one case had been resolved over the summer involving an alleged TENS machine/pad burn. The case had been dismissed. Stephanie reported that another case was under review by the Committee.		
<b>b) Alliance:</b>	Report attached		
<b>c) Practice Standards:</b>	No meeting since the last Board meeting		

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<p><b>d) Peer Assessment:</b></p> <p><b>f) Nominating Committee:</b></p>	<p>Pat reported Portfolio Reviews for 2015 were now complete and that the Committee has not met since the last Board meeting.</p> <p>No report at this time</p>	<p><b>MOTION: It was moved and seconded that the Committee Reports be approved.</b></p>	<p><b>Motion Carried</b></p>
<p><b>8. New Business: Physiotherapist of the Year award</b></p> <p><b>9. Discussion:</b></p> <p><b>10. Correspondence:</b></p>	<p>The Board agreed that given the weight of Physiotherapists in the capital area that candidate nominated outside the capital area were disadvantaged over those nominated within the capital area. Consequently the Board agreed that for 2015 and beyond candidate would continue to be nominated by the members but the Board would make the final decision on the Award winner(s).</p>	<p><b>MOTION: It was moved and seconded that commencing in 2015 the NSCP Board of Directors would select the Physiotherapist(s) of the year from those nominated by the membership.</b></p>	<p><b>Motion Carried</b></p>
<p><b>11. Conflict of Interest Declaration</b></p>		<p><b>None</b></p>	

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Topic	Discussion	Action	Status / Comments
<b>12. Adjournment:</b>		<b>Meeting Adjourned</b>	
<b>Next Meeting:</b>	Next meeting Wednesday, October 28, 2015 - IWK		

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Chair – Todd Lewin

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Recorder – J Patrick King – Ex Dir