

NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS
Board of Directors Meeting, April 29, 2015
IWK Health Centre, NS
MINUTES

Present: Todd Lewin, Chair; Stephanie Francis; Aimee Cooke; Mark Williams; Angela Peckford ; Deanna Landry; Wayne Carlon; Jeff Knowles; Shaun Sangster; Craig White; Joan Ross, Registrar; Patrick King, Executive Director.

Topic	Discussion	Action	Status / Comments
1. Call to Order::	<p>Michael Sangster welcomed all present. He welcomed the new Board members and then asked everyone to introduce themselves. Mr. Sangster next presented the Nominating Committee Report as follows: Todd Lewin: Chair Stephanie Francis: Vice Chair Aimee Cooke: Secretary Mark Williams: Treasurer Mr. Sangster then called (three times) for further nominations, there were none and the Executive were declared elected.</p>	<p>The Chair called the meeting to order at 6:01 pm</p> <p>Mr Todd Lewin assumed the Chair.</p>	Completed
2. Review of Agenda:	<p>The agenda for the meeting was reviewed.</p>	<p>MOTION: It was moved and seconded that the Agenda be accepted as circulated.</p>	Agenda Approved
3 (a) Review of Minutes:	<p>The Chair requested a motion to approve the Feb. 18, 2015 minutes of the NSCP Board of Directors.</p>	<p>MOTION: It was moved and seconded that the minutes of the Board meeting be approved.</p>	Motion Carried
3 (b) Business from Minutes:	<p>None</p>		

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4. Registrar Report:	Attached.	MOTION: It was moved and seconded that the Registrar's Report and the additions to the Register be approved.	Motion Carried
5. Executive Directors Report	Attached.	MOTION: It was moved and seconded that the Executive Director's Report be approved.	Motion Carried
6. Treasurer's Report	Mr. King reviewed the March 31, 2015 NSCP Financial Statements.	MOTION: It was moved and seconded that the March 31, 2015 financial statements be accepted.	Motion Carried
7. Committee Reports: a) Investigations Committee: b) Alliance: c) Practice Standards:	Stephanie reported that there were no cases under review by the Committee. Report attached The Committee had met and were working on the Acupuncture Standard, the Work Place Standard and the Practice Standard for Physiotherapists.		

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<p>d) Peer Assessment:</p>	<p>Portfolio Reviews 2015: The 2015 Portfolio Review process is underway and as of today the stats are: <u>99 Candidates Emailed</u></p> <p>01 No reply to email or airmail 04 No response 05 were put over to next year (NPLOA) <u>89 Portfolios distributed to reviewers</u></p> <p><u>99 Candidates</u></p>		
<p>f) Nominating Committee:</p>	<p>See above agenda item 1)</p>	<p>MOTION: It was moved and seconded that the Committee Reports be approved.</p>	<p>Motion Carried</p>
<p>8. New Business: Physiotherapist of the Year award</p>	<p>The Board agreed that further discussion was required on the matter and agreed to hold the discussion at the May Board meeting.</p>	<p>Pat to add this subject to the May agenda.</p>	

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<p>9. Discussion: a) 2105 AGM</p> <p>b) Board review</p>	<p>A brief discussion regarding the 2014 AGM lead to an agreement that the 2015 AGM will be held on the second last Saturday in February, instead of in March which has traditionally caused scheduling issues. The AGM will be held with or without the presence of the NSPA who will have to decide whether they will maintain their March date or move to February.</p> <p>The Registrar next provided a Power Point presentation regarding the Concept of Good Governance, followed by a second Presentation Director Orientation. Both were designed to assist new Board members in understanding the College and their responsibilities associated with being Directors or officers of the College.</p>		
<p>10. Correspondence:</p>	<p>A letter of acknowledgement from the Dalhousie School of Physiotherapy Scholarship Fund regarding the NSCP donation of \$500 in celebration of their 50th anniversary.</p>		
<p>11. Conflict of Interest Declaration</p> <p>12. Adjournment:</p>		<p>None</p> <p>Meeting Adjourned</p>	

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Next Meeting:	Next meeting Wednesday, May 27, 2015 - IWK		

Chair – Todd Lewin

Recorder – J Patrick King – Ex Dir