

NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS
 Board of Directors Meeting, May 28, 2014
 IWK, Halifax, NS
 MINUTES

Present: Michael Sangster, Chair; Mark Williams; Aimee Cooke; Wayne Carlon; Randall Tresidder; Jeff Rooney; Deanna Landry; Todd Lewin; Joan Ross, Registrar; Patrick King, Executive Director.

Regrets with cause: Angela Peckford; Stephanie Francis; Jeff Rooney.

| Topic | Discussion | Action | Status / Comments |
|--|---|---|------------------------|
| 1. Call to Order:: | Michael Sangster welcomed all present . | The Chair called the meeting to order at 6:00 pm | Completed |
| 2. Review of Agenda: | The agenda for the meeting was reviewed. | MOTION: It was moved and seconded that the Agenda be accepted as circulated. | Agenda Approved |
| 3 (a) Review of Minutes: 3 (b) Business Arising from the Minutes: | The Chair requested a motion to approve the April 30, 2014 minutes of the NSCP Board of Directors. Mr. King indicated that the Registrar had mentioned at the last meeting that the NS Dietetic Association was developing a Board Members training session. Since the last meeting the course has been completed, an email was sent to the NSCP Board members and three (Williams, Francis, Carlon) will be in attendance at the session in June of 2014. | MOTION: It was moved and seconded that the minutes of the Board meeting be approved. | Motion Carried |

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| 4. Registrar Report: | See attached Report. | <p>MOTION: It was moved and seconded that the Registrar's Report be approved.</p> <p>MOTION: It was moved and seconded that the Member Roster be approved as provided.</p> | <p>Motion Carried</p> <p>Motion Carried</p> |
| 5. Executive Directors Report | Mr. King reported that the month had been a busy administrative effort with updates to the website, Portfolio record keeping and portal feedback. In addition he had attended a meeting of the Peer Assessment Committee and a teleconference with the Investigations Committee | MOTION: It was moved and seconded that the Executive Director's Report be approved. | Motion Carried |
| 6. Treasurer's Report | The Treasurer reviewed the April 30, 2014 NSCP Financial Statements. | MOTION: It was moved and seconded that the financial statements be accepted as circulated. | Motion Carried |
| 7. Committee Reports: a) Investigations Committee: | Mr king reported that one meeting had been held to conclude Case 2014 01. In this case the PT had been found to have administered acupuncture needles through clothing, in contravention of the College Standard on Acupuncture. The PT was Counseled and the Council will remain on the PT's file for four (4) years. | | |

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| b) Alliance: | In Joan's report. | | |
| c) Practice Standards: | The Practice Standards Committee had met and had approved one Advisory (Advertising) and one Standard (Acupuncture) | MOTION: It was moved and seconded that the Advisory on Advertising replace the Standard on Advertising and that the Standard on Acupuncture be replaced with the new Standard dated May 2014. It was further moved that the Advisory be distributed to the members and that both be posted to the NSCP Website. | Motion Carried |
| d) NSPAG: | The NSPAG has not met since the last Board meeting. | | |
| e) Peer Assessment: | <p>Portfolio Reviews 113 physiotherapists were informed in February that we would be reviewing their Portfolios.</p> <p><u>113 Candidates Emailed</u></p> <p>001 No reply to email or airmail 002 were granted Extensions within this year 005 were put over to next year (NPLOA) 001 Is leaving the province in July</p> <p><u>104 Portfolios distributed to reviewers</u></p> <p><u>113 Candidates</u></p> <p>Mike also indicated that work was underway regarding the Portal review and that the next meeting held a week or so</p> | | |

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| | ago of the Committee had generated lots of good ideas for the next meeting. | | |
| f) Nominating Committee: | No report at this time. | | |
| 8. New Business: | None | | |
| 9. Discussion: | Advisory Statement on Practicing. This statement was written by the Registrar and reviewed by the Executive Director as a information piece for those PT's who move into Practicing Administrative and Practicing Teaching positions and licenses. PT renewing their licenses as Administrative or Teaching tend not to accumulate the required 1200 practice hours in a five year period, so as to either keep a Practicing license, or re-enter the Practicing License category. The Advisory explains the ramifications of not acquiring sufficient practice hours. | MOTION: It was moved and seconded that the Advisory on Practicing be distributed to the membership and posted to the NSCP Website. | Motion Carried |
| 10. Correspondence: | Sport Medicine Designation: The Board was visited by the Chair and Past President of the NS Section of Sport Physiotherapy Canada Genevieve Renaud, and Laura Lundquist. Their mission was to have the Board designate Sport Physiotherapy as a specialty recognized by the Board. There was considerable and good discussion; however an earlier Board had designated the CPA Specialty Program as the only program it will recognize as a Specialty provider in NS, because of the standards built into that program. As a result this Board did not want to change the College's stance denied this program Specialty status. | | |

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| 11. Conflict of Interest Declaration 12. Adjournment: | | None Meeting Adjourned | |
| Next Meeting: | Next meeting Wednesday, September 10, 2014 IWK. | | |

Chair – Mike Sangster

Recorder – J Patrick King – Ex Dir