

NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS
 Board of Directors Meeting, September 13, 2012
 IWK, Halifax, NS
 MINUTES

Present: Jeff Rooney , Chair; Ann Read, Stephanie Francis; Randall Tresidder ; Angela Peckford; Todd Lewin; Barbara Kelly ; Joan Ross, Registrar; Patrick King, Executive Director.

Regrets with cause: Michael Sangster; Wayne Carlon; Sandra Curwin

Topic	Discussion	Action	Status / Comments
1. Call to Order::	Jeff Rooney welcomed everyone to the meeting.	The Chair called the meeting to order at 6:06 pm	Completed
2. Review of Agenda:	The agenda for the meeting was reviewed.	MOTION: It was moved and seconded that the Agenda be accepted as circulated.	Agenda Approved
3 (a) Review of Minutes: 3 (b) Business Arising from the Minutes:	The Chair requested a motion to approve the May 31, 2012 minutes of the NSCP Board of Directors. Mr. King informed the Board that he had spoken with the lease holders re the Photocopier and determined that because the copier was on a lease and not a loan that no monies would be saved by returning the photocopier. Consequently he elected to do nothing and wait until the lease expires in February of 2014.	MOTION: It was moved and seconded that the minutes of the previous Board meeting be approved.	Motion Carried
4. Registrar Report:	See attached Report.	MOTION: It was moved and seconded that the Registrar's Report be approved. MOTION: It was moved and seconded that the Member Roster be approved as provided.	Motion Carried Motion Carried

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<p>5. Executive Directors Report</p>	<p>Mr. King reported that all Facilities billings were completed and that approximately \$19,200 was collected. NS was again the first province to sign off with CIHI re the data they require for their annual review. All data was provided on September 1, 2012. A number of Website updates were completed over the summer. Finally he informed the Board that he and the Registrar had met a couple of times to recruit, plan and distribute materials to the proposed assessors who will perform Onsite reviews.</p>		
<p>6. Treasurer's Report</p>	<p>The treasurer reviewed the July 31, 2012 NSCP Financial Statements.</p> <p>The Treasurer next reviewed the 2013 Budget that calls for a \$10.00 fee increase. After reviewing the need for a contingency fund and a review of last year's figures combined with this year's forecasted figures the Treasurer reviewed the proposed 2013 Budget.</p>	<p>MOTION: It was moved and seconded that the financial statements be accepted as circulated.</p> <p>MOTION: It was moved and seconded that the 2013 budget be approved as circulated. (One abstention, one against)</p>	<p>Motion Carried</p> <p>Motion Carried</p>
<p>7. Committee Reports:</p> <p>a) Investigations Committee:</p>	<p>Barbara Kelly reported that the Committee at present has one active investigation.</p>		

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b) Alliance:	Ann reviewed the attached Report.		
c) Practice Standards:	Mr. Lewin, reported that the committee had not met since the last Board meeting, and that the committee had received no comments from NSCP membership regarding the standards: Acupuncture and Spinal Manipulation. Given this he asked the Board to approve these Standards for publication.	MOTION: It was moved and seconded that the Acupuncture and Spinal Manipulation Standards be adopted as the current Standards in Nova Scotia.	Motion Carried
d) NSPAG:	Randy indicated that no meeting has been held since the last Board meeting.		
e) Peer Assessment:	In the absence of the Chair, Mike Sangster Pat reported that at present four (4) members had yet to complete their Portfolios. Two were in the process, one would complete theirs once they returned to active Practice and then fourth had not replied to the request for information. Mr. King went on to report that 7 assessors had been recruited to perform onsite evaluations, that the seven would shortly be mailed the material, and invited to a training session.		
f) Nominating Committee:	No report required at this time.		

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8. New Business: 9. Discussion:	Barbara Kelly volunteered to represent the Board at the Dal School of Physiotherapy Graduation dinner so as to present the Student Book Prize.		
10. Correspondence:	None		
11. Conflict of Interest Declaration 12. Adjournment:		None Meeting Adjourned	
Next Meeting:	Next Board meeting October 25, 2012, 2012		

Chair – Jeff Rooney

Recorder – J Patrick King – Ex Dir