

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
 Board of Directors Meeting, October 20, 2011  
 Children's Board Room, IWK  
 MINUTES

**Present:** Jeff Rooney , Chair; Michael Sangster; Barbara Kelly; Sandra Curwin; Randall Tresidder; Todd Lewin ; Patrick King, Executive Director; Joan Ross, Registrar.

**Regrets with cause:** Ann Read, Stephanie Francis

**Public Representatives:** Angela Peckford, Wayne Carlon

Topic	Discussion	Action	Status / Comments
<b>1. Call to Order::</b>	Jeff Rooney welcomed everyone to the meeting.	<b>The Chair called the meeting to order at 6:05pm</b>	<b>Completed</b>
<b>2. Review of Agenda:</b>	The agenda for the meeting was reviewed.	<b>MOTION: It was moved and seconded that the Agenda be accepted as circulated.</b>	<b>Agenda Approved</b>
<b>3 (a) Review of Minutes:</b>  <b>3 (b) Business Arising from the Minutes:</b>	Chair Rooney requested a motion to approve the September 8, 2011 minutes of the NSCP Board of Directors, with one minor adjustment.  None	<b>MOTION: It was moved and seconded that the minutes of the previous Board meeting be approved.</b>	<b>Motion Carried</b>
<b>4. Registrar Report:</b>	See attached Report.	<b>MOTION: It was moved and seconded that the Registrar's Report be approved.</b>	<b>Motion Carried</b>

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5. Executive Directors Reports	See attached Report	<b>MOTION: It was moved and seconded that the Executive Director's Report be accepted.</b>	<b>Motion Carried</b>
6. Treasurer's Report	The Treasurer reviewed the September 30, 2011 Financial Statements.	<b>MOTION: It was moved and seconded that the financial statements be accepted as circulated.</b>	<b>Motion Carried</b>
7. Committee Reports:  a) Investigation Committee:  b) Alliance:  c) Practice Standards:	<p>The Committee has concluded its most recent investigations and at present has no active investigations.</p> <p>No meetings since the last Board meeting</p> <p>Mr. Lewin reported that the committee had met once since the last Board meeting.</p> <p>Mr. Lewin then explained to the Board that the three new Standards approved at the last Board meeting had been posted on the NSCP website as Proposed Standards and that members were given a 35 day period in which to comment on the Proposed Standard. The Standards Committee will review the comments and make changes if required to these Standards at it November 1st meeting.</p> <p>Three new members have been added to the Committee: Mark Williams, Gillian LeBlanc and Derek Northrup.</p>		

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<p>d) NSPAG</p> <p>e) Peer Assessment</p>	<p>Randy Tresidder provided an over view of the work the NSPA has done with the Superintendent of Insurance regarding diagnostic and treatment protocols for individuals who sustain minor injuries in automobile accidents.</p> <p>Mike Sangster reported that the Peer Assessment Committee has completed the 2011 Portfolio process and that three members would not be eligible for 2012 Registration Renewal because of missing materials from their Portfolios. All three will be eligible for registration (renewal or otherwise) depending on when they provide the missing documents.</p> <p>The vast majority of the last meeting was taken up in reviewing the new documents that will be used to form the core of the Clinic Review Process. The Committee hopes to sign off on this process early in the new year, for a fall 2012 launch.</p> <p>Eight of the twelve sets of Jurisprudence questions for the 2012 Portfolio Review have been completed by committee members and the Executive Director is now seeking software venders for online implementation of this aspect of the Portfolio Review.</p>		
<p>8. New Business:</p>	<p>None</p>		
<p>9. Correspondence:</p> <p>IMC request from the Superintendent of Insurance, Province of Nova Scotia</p>	<p>The Superintendent of Insurance has written the NSCP asking "if the Government of NS implements legislation, namely Diagnostic and Treatment Protocols to be used for individuals who sustain minor injuries in automobile accidents; can the College perform the function of</p>	<p>The Registrar was asked to call a meeting of a small qualified group of NSCP members to consult with her on the criteria that could be used to determine the eligibility of</p>	

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	<p>determining whether or not a physical therapist meets the eligibility requirements for an injury management consultant and notify the superintendent of those that do meet the requirements."            The Board agreed that this could be performed by the College after developing a set of criteria to approve members who would qualify as IMC,s.</p>	<p>member candidates for the function of Injury Management Consultants and to report back to the Board by December 1, 2011.</p>	
<p><b>10. Conflict of Interest Declaration</b></p> <p><b>11. Adjournment:</b></p>	<p>None</p>	<p><b>Meeting Adjourned</b></p>	
<p><b>Next Meeting:</b></p>	<p>Next Board meeting is scheduled for December 1, 2011, at 6:00 pm in the home of the Executive Director</p>		

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 Chair – Jeff Rooney

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 Recorder – J Patrick King – Ex Dir