

NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS
 Board of Directors Meeting, September 9, 2010
 Rowan Legg Board Room, IWK Hospital
MINUTES

Present: Jeff Rooney, Chair; Randall Tresidder, Sandra Curwin; Ann Read; Stephanie Francis; Todd Lewin, Joan Ross; Registrar, Patrick King; Executive Director.

Regrets with cause: Michael Sangster; Barbara Kelly

Guests: Angela Peckford, Wayne Carlon

Topic	Discussion	Action	Status / Comments
1. Call to Order::	Jeff Rooney welcomed everyone back to the Board after the summer.	The Chair called the meeting to order at 6:15pm	Completed
2. Review of Agenda:	The agenda for the meeting was reviewed.	MOTION: It was moved and seconded that the Agenda be accepted as circulated.	Agenda Approved
3 (a) Review of Minutes: 3 (b) Business Arising from the Minutes:	Chair Rooney requested a motion to approve the June 24, 2010 minutes of the NSCP Board of Directors. It was noted that Sandra Curwin was to provide an overview of the Video Technology that could be used by the College to provide CE's etc. Sandra indicated that because she wasn't on the agenda she assumed she wasn't on; the presentation was rescheduled for the next Board meeting. Pat indicated that he had contacted the Dept. of Health regarding the two Lay Appointments. At present there may be as many as four possible candidates; the process is at best "turtling" along..	MOTION: To approve the minutes as presented.	Motion Carried

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4. Registrar Report:	<p>The registrar reported she remains busy culling the old paper files and destroying any non-necessary documents in which the data had been transferred to the online master system.</p> <p>She indicated that on Friday June 25 there was a teleconference of the Registrars to discuss a standardization of the various membership classes throughout Canada. A review Committee has been struck to delve into this possibility.</p> <p>The balance of her report will be directed in an email later, as it was lost in cyber space.</p>	MOTION: It was moved and seconded that the Registrar's Report be approved.	Motion Carried
5. Executive Directors Reports	<p>See attached Reports</p> <p>During Mr. King's report he indicated that discussions with CIHI suggested that the NS data could be accepted as late as January 1, 2011 for the 2010 printing. He also suggested that it might be wise of the Board to change the deadline for late payment from December 15 to December 1st because last year all but one physiotherapists had paid by the late payment deadline.</p>	<p>MOTION: It was moved and seconded that the Executive Director's Report and the website document "Membership Changes from January 1, 2010, dated Sept 02, 2009 be accepted as circulated.</p> <p>MOTION: It was moved and seconded that the Late Payment Date for the 2011 Registration be set at December 1, 2010.</p>	Motion Carried Motion Carried
6. Treasurer's Report	<p>The Treasurer reviewed the July 31, 2010 Financial Statements. He asked if the Board liked his review in which he highlighted only the anomalies, the Board agreed on this method provided they received the reports in advance.</p>	MOTION: It was moved and seconded that the financial statements be accepted as circulated.	Motion Carried

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7. Committee Reports:			
Investigation Committee:	Still awaiting Hearing Results. Barb Kelly set a note and Joan confirmed that some work was required on the Term Of Reference for the committee. Joan indicated that she would have the wording for the next meeting. Two new complaints had been received by the Committee, one of which had been dismissed.		
Alliance:	Nothing new to report at this time; November meetings are scheduled.		
Practice Standards:	Todd reported that the committee membership was now almost complete, the first meeting was set for Oct 7, 2010 at the IWK and that an agenda was being prepared. Angela Peckford has also been asked to sit on the committee because of her legal training. Among the first things to be reviewed are the Terms of Reference for the Committee, followed by the definitions for the "Rules" set by the College (e.g. Standards, Guidelines, Policies, Position Statements) and then commencing a review of the various "Rules".		
Post Graduate Fund	The Executive Director indicated that a second call for applications had been directed to the membership and that two more calls were planned before the October 31st deadline. At present there are three applications.		
NSPAG	No report, as the Group does not meet over the summer. The next meeting is scheduled for September 21, 2010		

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Peer Assessment	<p>Joan and Pat reported that all was progressing well with the restructuring of this committee. Sally will remain as Chair until the end of 2010 at which time a new Chair will be appointed. Mike Sangster and Wayne Carlon have been appointed to the Committee as board representatives. The first meeting of the fall will be held on September 23, at 6:30 pm, with the location to be announced. Sally has been sent a copy of the budget such that we can reimburse members for Portfolio reviews and three clinic reviews have been scheduled for the fall. Sally has also been asked if it would be possible to complete the second group of fifty portfolios that was scheduled to be complete by year's end.</p>		
Personnel & Nominating	<p>No report at this time.</p>		
8. New Business a) Support Personnel Guidelines	<p>See attached Item for Board Meeting. The long and short of it is to determine whether or not the College requires a clarification on "direct supervision" of Support Personnel.</p> <p>The discussion was healthy and all encompassing with rural vs. urban needs, and public vs. private payers and practitioners being discussed. There was consensus that the problem was not a simple one.</p> <p>After a healthy discussion it was agreed that the issue would be assigned to the Practice Standards Committee and that they would also be asked to review "supervision" of Practicing Sponsored members.</p>	<p>Practice standards Committee to develop position for Board approval.</p>	

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b) Practicing Sponsored Extension for member number 001559	Mr. King indicated that he had a request from member 001559 for an extension as a Practicing Sponsored member because he had failed the June 2009 Practical exam, would very likely not be able to write the November 2010 exam (he is on the waiting list) and would as result go beyond the NSCP one year membership allocation.	It was moved and seconded that member 001559 be permitted to extend his Practicing Sponsored Membership to July 2011 so as to afford the member time to write the June 2011 PCE Practical in the event he cannot write the November 2010 exam.	Motion Carried
c) Ad-hoc Committee to review Membership Classifications	Joan and Pat had suggested to the Chair that an ad-hoc committee should be set up to review the various NSCP Membership Classification titles and definitions. It has been some time since they were reviewed.	It was moved and seconded that an ad-hoc committee consisting of Ann Read, Stephanie Francis, the Registrar, and the Executive Director be constituted for Membership Classification Title review and definition.	Motion Carried
9. Correspondence	None		
10. Conflict of Interest Declaration:	None		
11. Adjournment:			Meeting Adjourned
Next Meeting:	Next Board meeting is scheduled for October 21, 2010 at 6PM. in the Rowan-Legge Board Room, IWK Hospital.		

 Chair – Jeff Rooney

 Recorder – J Patrick King – Ex Dir