

NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS
 Board of Directors Meeting, June 24, 2010
 Rowan Legg Board Room, IWK Hospital
MINUTES

Present: Michael Sangster, Chair; Randall Tresidder, Sandra Curwin; Ann Read; Stephanie Francis; Joan Ross; Registrar, Patrick King; Executive Director.

Regrets with cause: Jeff Rooney; Todd Lewin; Barbara Kelly

Guests: Angela Peckford

Topic	Discussion	Action	Status / Comments
1. Call to Order::	Michael Sangster welcomed everyone and indicated that he would be chairing the meeting in the absence of Jeff Rooney, Chair.	The Chair called the meeting to order at 6:05pm	Completed
2. Review of Agenda:	The agenda for the meeting was reviewed.	MOTION: It was moved and seconded that the Agenda be accepted as circulated.	Agenda Approved
3. Review of Minutes:	Chair Sangster requested a motion to approve the May 22, 2010 minutes of the NSCP Board of Directors.	MOTION: To approve the minutes as presented.	Motion Carried
3.a Business Arising from the Minutes:	It was noted that the May Registrar's Report had been circulated after the May Board meeting. It was agreed that a Motion to approve the Report was required.	MOTION: To approve the May Registrar's Report.	Motion Carried
4. Registrar Report:	The registrar reported she was busy culling the old paper files and destroying any non-necessary documents in which the data had been transferred to the online master system. Over the past while she had been working on the Guidelines for The Personal Directives Act, and she hoped the Board would approve same for uploading to the NSCP		

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	<p>Website. Finally she indicated that tomorrow Friday June 25 there was to be a teleconference of the Registrars to discuss a standardization of the various membership classes throughout Canada. She will have more information in the fall.</p>		
5. Executive Directors Reports	See attached Reports	MOTION: It was moved and seconded that the Executive Director's Report and the website document "Membership Changes from January 1, 2010 be accepted as circulated.	Motion Carried
6. Treasurer's Report	The Treasurer reviewed the May 2010 Financial Statements.	MOTION: It was moved and seconded that the financial statements be accepted as circulated.	Motion Carried
7. Committee Reports:			
Investigation Committee:	Awaiting Hearing Results	MOTION: It was moved and seconded that Jill Dollimont become Chair of the Investigations Committee on September 1, 2010 or at the conclusion of the present Hearing, whichever comes first.	Motion Carried
Alliance:	Nothing to report that wasn't already mentioned in the Registrar's report.		

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Practice Standards	<p>In the absence of the new chair, Todd Lewin, Mr. king reported that Todd and he were organizing a meeting between themselves to discuss the membership of the committee, and how it will operate. It is hoped that the first meeting will be in September and that the committee will commence work on the Standards etc., after defining the terms used to describe the various categories of "Rules". Randy suggested that some thought be given to employing an expert when it comes to ensuring the "Rules" are all inclusive etc. Mr. king suggested that this was on the list of topics that todd and he would discuss.</p>				
Post Graduate Fund	<p>The Executive Director indicated that a call for applications had been directed to the membership and that there were no applications.</p> <p>Joan Walker chair of the Committee had inquired if the Board was going to appoint a new Board Liaison or ask Tara Mercier to continue in the post; given the fact the Committee would be dissolved in the fall of 2010.</p> <p>No report. Wayne Carlon inquired as to whether or not the Open Spaces report could be added to the NSCP website. Randy indicated he would inquire about this.</p>	<p>MOTION: It was moved and seconded that Tara Mercier be asked to remain on the PGEF Committee as the Board Liaison.</p>	<p>Motion Carried</p>		
NSPAG	<p>Randy reported that the Committee had met earlier in the week and that three topics had been discussed:</p> <ul style="list-style-type: none"> a) The document on the Open Spaces had been approved for website uploading b) The role of the NSPAG Chair and secretary c) CDHA negotiations as they relate to PT's and OT's had been discussed. 				

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<p>Peer Assessment</p> <p>Personnel & Nominating Committee</p>	<p>Joan reported that all portfolios had been reviewed and that she would have a report for the September meeting regarding a new Chair for the Committee as Sally has indicated that she is stepping down.</p> <p>No report at this time.</p>		
<p>8. New Business</p> <p>a) SAGM, Provincial tour, Website Video</p> <p>b) Guidelines to The Personal Directives Act.</p>	<p>The Board discussed the need for a Semi-Annual AGM and or a Provincial Tour. After some good discussion it was agreed that if the Registrar and Executive Director could do a 4 or 5 stop provincial tour, with the Registrar providing the slide show she did at the AGM on Peer Assessment and the Executive Director doing an update on College activities, that this would provide a better exposure of the College than just hosting a semi-annual AGM that would attract only a few members.</p> <p>Sandra Curwin spoke about how simple it would be for the College to use its website and video technology to provide members outside the metro area with timely information, CE programs, and instructional documentaries on topics of interest, like Portfolio design etc. She agreed provide a sample for the next board meeting.</p> <p>Joan overviewed the set of Guidelines she had developed for the College members as she had been receiving questions on the new Act from members. The board agreed the information would be useful, and that it should be uploaded to the NSCP website.</p>		

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9. Correspondence	None		
10. Conflict of Interest Declaration:	None		
11. Adjournment:			Meeting Adjourned
Next Meeting:	Next Board meeting is scheduled for September 9, 2010 at 6PM. in the Rowan-Legge Board Room, IWK Hospital.		

 Acting Chair – M Sangster

 Recorder – J Patrick King – Ex Dir