

NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS
 Board of Directors Meeting, January 28, 2010
 Children's Board Room, IWK Hospital
MINUTES

Present: Jeff Rooney, Chair; Mike Sangster, Randall Tresidder, Ann Read, Heather Loneragan, Robert Cowan, Maureen Eagle-Aalders, Tara Mercier,
 Joan Ross, Registrar; Patrick King, Executive Director.

Regrets: Sandra Curwin

Topic	Discussion	Action	Status / Comments
1. Call to Order::	.	The Chair called the meeting to order at 6:10pm	Completed
2. Review of Agenda:	The agenda for the meeting was reviewed.	MOTION: It was moved and seconded that the Agenda be accepted as circulated.	Agenda Approved
3. Review of Minutes:	December 10, 2009 minutes were reviewed and no corrections were made.	MOTION: To approve Dec. 10th minutes as circulated.	Motion Carried
4. Registrar Report:	See attached Report	MOTION: It was moved and seconded that the Registrar's Report be accepted as circulated.	Motion Carried
5. Executive Directors Report	See attached Report	MOTION: It was moved and seconded that the Executive Director's Report be accepted as circulated.	Motion Carried
6. Treasurer's Report	Pat King reported that the NSCP accounting books have been turned over to the Auditor for the yearend audit report. Once the audit has been completed Pat will be		

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	given the closing entries and at that point the accounting system will change from Cash Accounting to Accrual Accounting. This will allow for meaningful monthly financial statements and budget comparisons.		
7. Committee Reports:			
Complaints Investigation:	One investigation is still underway. As a result of this investigation the Complaints Committee hopes to have corrective information for the membership at large. In addition it was agreed that the Chair of the Board would arrange a discussion with the Chair of the CI committee to discuss Board/Committee relations, communications, secession planning and membership of the committee.	Board Chair to meet with Complaints Investigation Chair.	
Alliance:	November minutes will be circulated via email. A positive discussion on the newly released document, <i>Essential Competency Profile for Physiotherapists in Canada</i> . Notification that there will be two teleconferences and a face to face meeting of the Alliance before Summer. At least one of these meeting will deal with By-Law changes for the Alliance. Ann Read was asked to represent the NSCP vote.	MOTION: It was moved and seconded that Ann Read be appointed the NSCP voting delegate for the proposed Alliance Bylaw changes.	Motion Carried
Practice Standards	The Practice Standards Committee met last on January 13, 2010. It would appear they have decided to create an NSCP Glossary of Abbreviations. The Registrar pointed	Pat to attend next meeting.	

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NSPAG	<p>out that such a glossary would have little meaning in many Institutions, and in fact might add more confusion to an already confused situation.</p> <p>At present the Committee has reviewed two documents under the Standards/Policy tab found on the NSCP website and will at its next meeting review the Practice Guidelines for Medical/Legal. The next meeting is scheduled for February 10, 2010 at 7:00 pm.</p> <p>Randy overviewed the one page document included in the Board handout. The document was provided by the NSPAG to the Minister of Health through a Health Dept. consultant in response to a request by Health concerning funding priorities within a context of rising health care costs and the significant provincial deficit.</p>		
<p>8. New Business</p> <p>a) Abaton Bed and Sauna</p>	<p>Physiotherapist Barbara Adams wrote the BOD in January/10 inquiring <i>“about the College’s formal opinion on the introduction of a new therapy for use as a physiotherapy tool for the treatment of chronic pain and fatigue.”</i> The new treatment Abaton Bed and Sauna was detailed in her covering letter and an accompanying brochure.</p> <p>The members of the Board reviewed the material and concluded that a it is the physiotherapists responsibility to ensure that the treatments they utilize and administer fall within the scope of physiotherapy practice and the NC Physiotherapy Act. In addition that a copy of the</p>	Registrar to follow up with letter.	

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b) Peer Assessment Road Show	<p>Advertising Guidelines be sent to her as well because it was felt that the brochure might offend said guidelines.</p> <p>The Chair reminded Board members that the Registrar had directed copies of her slide presentation to each member for input. Members generally agreed that the presentation was excellent, and that it would be a good tool for presentation at the AGM. A few suggestions were offered to Joan about the slides and Joan indicated that she would review these when completing the presentation.</p>		
c) Personnel / Nominating Committee	<p>The President suggested that it would be a good idea to create a Personnel Committee, responsible for reviewing the staff performance. R Cowan suggested that it might be a good idea to expand the committee functions to include nominating NSCP members to the Board at the time of the AGM and the nomination of the Executive Officers immediately following the AGM.</p>	<p>MOTION: It was moved and seconded that Michael Sangster, Maureen Eagle Aalders and Heather Lonergan be appointed to the new Personnel / Nominating Committee of the NSCP.</p>	<p>Motion Carried</p>
d) AGM Review	<p>The Board agreed that some time would be reserved at the March 4th meeting to rehearse the AGM. It was agreed that 30 minutes should be long enough for the AGM followed by a 60 minute power point presentation, reviewed above, by Joan. This would mean that we could start the AGM at 8:30 am and be finished by 10:00 am as requested by the organizers.</p> <p>During the discourse it was determined that Heather, Maureen and Tara will not be re-offering. Board Members were asked to seek out possible candidates for election at the AGM and to bring their names forward at the March 4th Board meeting.</p>		

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e) Committees Discussion	Jeff expressed some concern about the Committees in general, especially around the notions of accountability, secession, membership, mandate, operations and staff attendance at committee meetings. A healthy discussion followed in which it was agreed that given Pat's Report on the four Core areas and his and Joan's agreement on which core functions each would handle that they would henceforth staff each committee meeting. Pat will take the Standards Committee and Joan will take the Peer Assessment and Complaints Investigation Committees.		
9. Correspondence	None		
10. Conflict of Interest Declaration:	None		
11. Adjournment:	The Board moved into an In-Camera session		Meeting Adjourned
Next Meeting:	Next Board meeting is scheduled for March 4, 2010 at 6PM. in the Rowan-Legge Board Room, IWK Hospital.		

Respectfully submitted, J. Patrick King, Executive Director, NSCP

 Chair – Jeff Rooney

 Recorder – J Patrick King – Ex Dir