

March 5, 2016

MINUTES

Theatre B Tupper Bldg. Dalhousie Univ.- Halifax

Present: Stephanie Francis, Jeff Knowles, Mark Williams, Deanna Landry, Craig White, Joan Ross, Patrick King and approx. 34 members and 2 guests**Regrets:** Aimee Cooke, Todd Lewin, Shaun Sangster and Crystal Cameron. (All absent with cause)

Topic	Discussion	Action	Status / Comments
Opening Protocol	Stephanie Francis (Chair) delayed opening briefly for late arrivals due to inclement weather.	Chair Francis called the meeting to order at 9:10 am	Completed
1. Welcome and introduction of the Board.	Special guests present were Dr. Anne Fenety, Director of the Dalhousie School of Physiotherapy and Alison McDonald, President of NSPA.	Chair Francis welcomed special guests, and members to the meeting, granted observer status to the non-members and introduced the Board members to the College members.	Completed
2. Approval of the March 21, 2015 Annual General Meeting Minutes.	Executive Director, Mr. Patrick King, reviewed the March 21, 2015 AGM minutes and addressed the concerns raised under the Treasurer's Report, Auditor's Report and Financial Statements as well as those under the New Business. There were no further concerns raised. Chair Francis called for any errors or omissions to the minutes which had been posted online and made available for this meeting. None were reported.	Motioned, moved and seconded to approve the minutes of the March 21, 2015 Annual General Meeting of the NSCP.	Motion Carried
3. Reports Chair's Report	Chair Francis indicated that the Report for Todd Lewin (Past Chair) was in the 2015 Annual Report which had been posted online and was made available at this meeting. She indicated that Todd had resigned and asked if there were any questions regarding the report. None were raised.	Motioned, moved and seconded to accept the Chair's Report.	Motion Carried

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Registrar's Report	The Registrar's report and member statistics were available in the 2015 Annual Report which had been posted online and was made available at this meeting. Mrs. Ross reviewed the highlights of the report and thanked the committee members and the Board for their contribution and support over the past year. Questions were raised and addressed regarding the updating of NSHA on the activities of the NSRHPN and on the changes to sponsorship guidelines.	Motioned, moved and seconded to accept the Registrar's Report	Motion Carried
Executive Director's Report	Mr. King's report was available in the 2015 Annual Report which had been posted online and was made available at this meeting. Mr. King reviewed the highlights of the report and called for any questions or discussion on the report. There were a couple of comments on SkyPort.	Motioned, moved and seconded to accept the report of the Executive Director.	Motion Carried.
Treasurer's Report Auditor's Report, Financial Statements and Finance Committee Report.	The Treasurer's Report, Auditor's Report, Financial Statements and Finance Committee Report were available in the 2015 Annual Report which had been posted online and was made available at this meeting. Mr. Williams highlighted the report and called for any questions or discussion on the report. It was suggested that the Auditor report say "audited" rather than "reviewed". A questions was addressed concerning the allotment of the excess revenue, resulting from paying off the copier lease. The Treasure indicated these funds had been	Motioned, moved and seconded to accept the Treasurers Report, Auditor Report, Financial Statements and Finance Committee Report.	Motion Carried

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	allocated to the now fulltime position of the Registrar. Michael Sangster, member, commented on the transition over the years from a re-active to more pro-active approach by the Board and thanked them.		
Appointment of Auditor	Mr. Williams brought forth the name of Mr. Michael Canavan CMA, as the NSCP Auditor for 2016	Motioned, moved and seconded to appoint Mr. Michael Canavan CMA, as Auditor for 2016.	Motion Carried
Alliance Report	The Alliance Report was available in the 2015 Annual Report which had been posted online and was made available at this meeting. Mrs. Ross highlighted the activities of the Alliance over the past year. No concerns or questions.	Motioned, moved and seconded to accept the Alliance Report.	Motion Carried
Peer Assessment, Investigation and Practice Standards Committee Reports	The Peer Assessment Committee Report, Investigation Committee Report and Practice Standards Committee Report were available in the 2015 Annual Report which had been posted online and was made available at this meeting. Chair Francis asked for questions on any of the reports. There were none so she asked for a motion to accept the three reports as presented.	Motioned, moved and seconded to accept the three committee reports as found in the 2015 Annual Report.	Motion Carried
4. Nominations to Board for 2016.	Chair Francis asked Mark Williams to present the Nomination Committee Report. Mark brought forth the names: Deanna Landry (incumbent), Mark Williams (incumbent), Mike Sangster and	Chair Francis announced the results of the ballots by declaring Deanna Landry, Mark Williams, Mike Sangster and Kristen Taylor	Board positions are filled for 2016

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	<p>Kristen Taylor as willing to stand for election to the Board. Chair Francis made three calls for further nominations from the floor and Tanya Dutton was nominated from the floor. Ballots were distributed for election and Mr. King and Mrs. Ross counted ballots. There were 44 ballots received.</p>	<p>as elected to the Board and offered congratulations to them all.</p>	
<p>5. Award Presentations</p>	<p>Mr. Williams announced the following awards:</p> <ul style="list-style-type: none"> • Award of Distinction to David Kachan ... For outstanding commitment, invaluable contribution and dedicated long term service as a member of the Investigations Committee of the NSCP. (He was absent last year) • Award of Distinction to Ann Read... For outstanding commitment, invaluable contribution and dedicated long term service as a member and Alliance Representative of the NSCP Board of Directors. (She was absent last year) • Award of Distinction to Todd Lewin ... For outstanding commitment, invaluable contribution and dedicated long term service as past Chair of the Practice Standards Committee and Chair of the NSCP Board of Directors (in absentia) <p>Mrs. Ross stepped forward to read the bio and announce the recipient of the...</p> <p>PHYSIOTHERAPIST of the YEAR AWARD Nominated and elected by her peers.... Crystal Cameron !!! (Jane Cameron accepted on her behalf in her absence)</p>		<p>Award presentation Completed</p>
<p>6. Adjournment</p>	<p>Meeting adjourned at 10:25. PHIA CE session to follow break and Electro & Soteria are after lunch.</p>	<p>Motioned to adjourn</p>	<p>Adjourned</p>

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Respectfully submitted, _____ Joan Ross