

Nova Scotia College of Physiotherapists

2014 Annual General Meeting

March 21, 2015

MINUTES

Dalhousie (SUB) University-Halifax

Present: , Randall Tresidder, Mark Williams, Deanna Landry, Joan Ross, and approx. 35 members and 3 guests

Regrets: Aimee Cooke, Todd Lewin, Jeff Rooney, Mike Sangster, Stephanie Francis and Patrick King

Topic	Discussion	Action	Status / Comments
Opening Protocol	Randall Tresidder (Treasurer) was appointed Acting Chair of this Meeting (NSCP Chair was delayed out of country due to weather.)	Chair Tresidder called the meeting to order. At 9:00 am	Completed
1. Welcome and introduction of the Board.		Chair Tresidder welcomed everyone to the meeting, granted observer status to the non-members and introduced the Board members to the College members.	Completed
2. Approval of the March 21, 2014 Annual General Meeting Minutes.	Chair Tresidder called for any errors or omissions to the minutes which had been posted online and made available for this meeting. None were reported.	A motion was moved and seconded to approve the minutes of the March 21, 2014 Annual General Meeting of the NSCP.	Motion Carried
3. Reports Chair's Report	Chair Sangster's report was available in the 2014 Annual Report which had been posted online and was made available at this meeting. In his absence, Mr. Tresidder highlighted the activities of the report.	A motion was moved and seconded to accept the Chair's Report.	Motion Carried
Registrar's Report	The Registrar's report and member statistics were available in the 2014 Annual Report which had been posted online. Mrs. Ross reviewed the highlights of the report and thanked the committee members and the Board for their contribution and support over the past year.	A motion was moved and seconded to accept the Registrar's Report	Motion Carried

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Executive Director's Report	Mr. King's report was available in the 2014 Annual Report which had been posted online and was made available at this meeting. In his absentia Chair Tresidder reviewed the highlights of the report and called for any questions or discussion on the report. There were none.	Motioned moved and seconded to accept the report of the Executive Director.	Motion Carried.
Treasurer's Report Financial Statements and Finance Committee Report	The Treasurer's Report and the Financial Statements were available in the 2014 Annual Report which had been posted online and was made available at this meeting. Mr. Tresidder highlighted the report and called for any questions or discussion on the report. Questions arose concerning the large increase in line item Print/copying as well as the increase to the line item Other. The members also wondered if they would see the Budget. They were referred to the website for the Board meeting Minutes.	Motion was made to defer the vote on the Treasurer's Report and financial Statements until the discrepancies could be explained and then voted on perhaps as an online vote. Motion moved and seconded.	Motion Carried
Appointment of Auditor	Question arose as to whether or not the report covered a review or an audit, and if an audit could be performed next year, and regularly every 3 years after that. Also questioned why Mr. Canavan does not sign with his designation.	Motion moved and seconded to appoint Mr. Michael Canavan as the NSCP Auditor for 2015.	Motion Carried
Alliance Report	The Alliance Report was available in the 2014 Annual Report which had been posted online and was made available at this meeting. Mrs. Ross highlighted the activities of the Alliance over the	Motion moved and seconded to accept the Alliance Report.	Motion Carried

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	past year including exceeding benchmarks, increased numbers and computerized written exam. Discussion followed regarding the computerized written exam and improved accessibility.		
Peer Assessment , Investigation and Practice Standards Committee Reports	The Peer Assessment Committee Report, Investigation Committee Report and Practice Standards Committee Report were available in the 2014 Annual Report which had been posted online and was made available at this meeting.. Chair Tresidder asked for a motion to accept the three reports and called for questions on any of the reports. There was some discussion on the potential for using outside investigators and how that would work. Explained that this was still in the discovery phase as the potential did not yet exist in the province.	Motion moved and seconded to accept the three committee reports as found in the 2014 Annual Report	Motion Carried
4. Nomination of Board for 2014.	Chair Tresidder asked Mr. Williams to present the Nomination Committee Report. Mark brought forth the names: Aimee Cooke (incumbent), Jeff Knowles, David Lee, Shaun Sangster and Craig White as willing to stand for election to the Board. He made three calls for further nominations from the floor but none were forthcoming. Ballots were distributed for election and two observers chosen to count ballots with the Teller (Mrs.Ross). There were 35 ballots received and one ballot was spoiled.	Chair Tresidder announced the results of the ballots by declaring Aimee Cooke, Jeff Knowles, Shaun Sangster and Craig White as elected to the Board and offered congratulations to them all.	Board positions are filled for 2015

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5. Award Presentations	<p>Mr. Williams announced the following awards:</p> <ul style="list-style-type: none"> • Award of Distinction to David Kachan ... For outstanding commitment, invaluable contribution and dedicated long term service as a member of the Investigations Committee of the NSCP. (in absentia) • Award of Distinction to Ann Read... For outstanding commitment, invaluable contribution and dedicated long term service as a member and Alliance Representative of the NSCP Board of Directors (in absentia) • Award of Distinction to Jeffrey Rooney ... For outstanding commitment, invaluable contribution and dedicated long term service as a member and Chair of the NSCP Board of Directors. (in absentia) • Award of Distinction to Carolyn Sanford ... For outstanding commitment, invaluable contribution and dedicated long term service as a member of the Peer Assessment Committee of the NSCP. (in absentia) • Award of Distinction to Michael Sangster ... For outstanding commitment, invaluable contribution and dedicated long term service as a member and Chair of The NSCP Board of Directors and Chair of the Peer Assessment Committee of the NSCP. (in absentia) <p>Mr. Williams presented the following award:</p> <ul style="list-style-type: none"> • Award of Distinction to Randall Tresidder ... For outstanding commitment, invaluable contribution and dedicated long term service as a member and Treasurer of the NSCP Board of Directors. 		Award presentation Completed

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	<p>Chair Tresidder stepped forward to read the bio and announce the recipient of the...</p> <p>PHYSIOTHERAPIST of the YEAR AWARD</p> <p>Nominated and elected by her peers.... Kim Savoie !!! (post mortem)</p>		
<p>6. New Business to take to Board mtg.</p>	<p>It was pointed out by the membership present, that Mr. King had been noticeably absent for the past few Annual General Meetings. Concern was expressed that as CEO he should be present for the one membership meeting of the year (as should Board members) so that if questions arose he could perhaps answer them. There were also comments on the timing of the AGM in general, concerns to be considered around external investigators, and communication from the Board.</p>	<p>Membership were advised that their concerns were noted, recorded and would be taken back to the next Board meeting.</p>	<p>Completed</p>
<p>7. Adjournment</p>	<p>Meeting adjourned at 10:15,</p>	<p>Motion moved to adjourn</p>	<p>Meeting Adjourned</p>

Respectfully submitted,
Joan Ross