



**ANNUAL REPORT  
FOR 2011**



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## BOARD OF DIRECTORS

<i>Jeff Rooney</i>	<i>Chairman</i>
Michael Sangster	Vice Chairman
Randall Tresidder	Treasurer
Ann Read	Secretary
Stephanie Francis	Director
Todd Lewin	Director
Sandra Curwin	Director
<i>Barbara Kelly</i>	<i>Director</i>
Angela Peckford	Public Rep
Wayne Carlon	Public Rep

## ***STAFF***

Joan Ross	Registrar
J Patrick King	Exec Dir
Cathy Walker	Legal Counsel

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April 2, 2012

The Honourable Maureen MacDonald  
Minister of Health. Nova Scotia  
1690 Hollis St.  
4<sup>th</sup> Floor Joseph Howe Bldg.  
Halifax, NS

Dear Minister MacDonald

I have the honour to present the Annual Report of the Nova Scotia College of Physiotherapists (NSCP). It summarizes the activities of the NSCP for the year ending December 31, 2011.

Respectfully Submitted,

Jeffrey Rooney  
Chair NSCP Board of Directors

## CHAIR REPORT

Last year was another year of accomplishments for your College. Our fiscal problems are well behind us now and all investigations were able to be handled at the investigations committee level which enabled the Board to focus more energy on further improving the operations of the College.

There are 2 highlights from this past year. One hundred and two Portfolios were reviewed using a newly designed transparent- online approach. A newly revamped standards process led to the issuance of two new/ revised Standards and a promise to completely review the balance before year end 2013. These are 2 areas – standards review and portfolio review are items that can be easily talked about for hours, days, weeks and even months without any action unless there is a committed leader pushing it forward. I am very pleased with the progress made in the past year. A HUGE thank you goes out to Mike Sangster and Todd Lewin for leading these two initiatives as well as all the volunteers on those committees that also worked extremely hard to get the results we have achieved.

Our two employees, Joan Ross and Pat King have continued to work very hard this past year. After some re-organizing of their duties last year, this year has led to their significant contributions in many areas. They are an integral part of each committee and assist with the creation of everything you see on the website – including the newly developed documents that clearly explain the step by step process and requirements for any Physiotherapist looking to become a member of the NS College of Physiotherapists. We are blessed to have Pat and Joan working for you.

There is no fee increase for the 2012 registration year. I am looking forward to another productive year. One of the tasks that we will work on includes creating an Injury Management Consultant roster. The NS Government has asked us to provide this list relating to the Diagnostic and Treatment Protocols Regulation for motor vehicle accidents in this province. There are also further improvements to the portfolio process coming soon.

As I think of these and other accomplishments I also think of the relatively few NSCP members who are responsible for these accomplishments. In short we have ten elected Board Members and 12 additional volunteer members who do all the College work with our two part time staff. We also have 2 volunteers who are not physiotherapists on our Board. Angela Peckford and Wayne Carlon provide an invaluable outsider's insight. They frequently question various aspects of our decision making and operations which help to keep us grounded - many thanks to Angela and Wayne.

2012 will shape up to be another year of accomplishments. We have a great team now but we will need more volunteers to help – come forward after this meeting and let me know how you would like to contribute to your profession.

Sincerely,

Jeff Rooney PT  
Chair of the NSCP

## REGISTRAR'S REPORT

Joan Ross

*Progress is impossible without change, and those who cannot change their mind cannot change anything” George Bernard Shaw.*

The year 2011 was a year of progress and change for the College. We continue to operate successfully as a “virtual office” and have made great strides in our core areas. We reviewed the Quality Practice program at each phase and have a good Portfolio Review process established. The next phase is the onsite reviews and we have completed a few volunteer sites and revised our process ready to move forward with it this year. We have uploaded various tools and tables to assist members with the assessment process. Registration information for both new and returning members has been uploaded and is available in a more informative format as we work to ensure that we meet mandates of the Fair Registrations Act which is provincial legislation for all the regulated professions and is closely aligned with the Agreement on Internal Trade (AIT) which is the federal legislation that includes Labour Mobility.

The Practice Standards Committee has been working on the reviewing and revision of the standards and seeking member input. Drafts are posted on the website for feedback prior to going to the Board for final approval. We are hoping to follow up with a review of the current legislation and submit revisions as appropriate to government.

I continue to represent the NS College of Physiotherapists on the Nova Scotia Regulated Health Professions Network. This group is made up of representatives from the regulated health professions (including those awaiting approval of their legislation) as well as representatives from Department of Health. This past year we have been working on a collaborative practice project that has been presented to Government and we hope to have some legislation on this model by fall 2012 that will facilitate us collaborative practice while preserving our individual accountability. There will be more to follow on this as we get closer to the fall. Currently I am on the Access Fees Workgroup with Department of Health looking at the fees for access to personal health information. We hope to have one consistent fee regulation across all the health professions in both the public and the private settings when the Personal Health Information Act (PHIA) is enacted. We will be working collaboratively with the Department of Health on strategies to enhance interdisciplinary team accountability and facilitate collaborative practice.

I continue to be a member of the Governance and Nomination committee as well as the Registrars work group for the Canadian Alliance of Physiotherapy Regulators. As part of this group I am on the National Continuing Competency workgroup looking at how we track our members' competency over time and if there are ways we can work together to have some national consistency in continuing competency programs so that members can transition easily from the program in one province to that of another. The Cheating workgroup that I was a part of has completed its work and we hope to have a visual short snapper on the Alliance website and available provincially before too long.

***“It behoves every man to remember that the work of the critic is of altogether secondary importance, and that, in the end, progress is accomplished by the man who does things.”***

Theodore Roosevelt

I would like to extend my sincere thanks to the Board and the Committee members for their dedication to the College and to upholding the public interest. The efforts and actions of these volunteers are often not appreciated by their peers. Regulation may not be an exciting role for a volunteer but if not for these individuals we would not be self-regulated. They dared to get involved and have been working diligently on your behalf.

**REGISTRAR REPORT***Joan Ross*

In 2011 we saw more of the new graduates staying in Nova Scotia (at least initially). The membership continues to grow 1-2 percent each year and the resign/retirement rate has been relatively consistent at about 6 percent. We are in a stable position from a human resource perspective. There has been very little shift in the demographics over the past few years. Member Statistics (as at December 31, 2011)

**Table 1 Education at Entry to Practice**

Diploma in Physiotherapy	Baccalaureate in Physiotherapy	M.Sc.(Entry) in Physiotherapy
62	475	99

**Table 2 Gender Distribution**

Gender	2011	2010	2009	2008	2007	2006	2005
Male	133	133	127	120	123	102	91
Female	503	499	481	479	472	448	446

**Table 3 Place of Graduation**

Nova Scotia	Canadian - Other	Country -Other
476	126	34

**Table 4 New Registrant Place of Education**

New Registrants	2011	2010	2009	2008	2007	2006
<b>Total of new registrants</b>	<b>44</b>	<b>37</b>	<b>36</b>	<b>29</b>	<b>45</b>	<b>35</b>
New registrants educated in own province	31	21	28	16	20	19
New registrants educated in other provinces	11	11	6	6	9	14
New registrants non Canadian-educated	2	5	2	1	3	0

**Table 5 Membership by Age Grouping**

Age Groups	< 26	26-35	36-45	46-55	56-65	66-75	Total
<b>2005</b>	7	188	164	130	46	2	537
<b>2010</b>	8	204	196	144	72	8	632

**Table 6 Non Renewals**

Non Renewals	TOTAL	Subtotal Female	Subtotal Male
Number of resignations and non-renewals for 2010	39	31	8

## Practice Statistics

**Table 7 Practice of Members**

Location of registrants	2011	2010	2009	2008
Registered physiotherapists who are:				
Working in physiotherapy in this province	<b>604</b>	<b>596</b>	<b>580</b>	<b>570</b>
Practicing	554	539	535	536
Practicing (3 month)	3	7	6	9
Practicing (sponsored)	21	19	10	25
Practicing (Admin/Teach)	26	31 13	29	
Working in physiotherapy outside this province*	5	18	12	10
L O A from physiotherapy in this province*	27	5	10	10
Not working (Seeking)		632*	2	3
*(inactive included) <b>Total</b>	636*		604*	593*

**Table 8 Members by District Health Regions**

Health Regions	2011	2010	2009	2008
DHA 1	36	34	32	31
DHA 2	24	26	26	25
DHA 3	47	45	42	35
DHA 4	28	26	24	19
DHA 5	14	14	14	13
DHA 6	19	19	19	16
DHA 7	16	19	18	19
DHA 8	59	60	57	51
DHA 9	361	367	357	361
Not specified		4	1	10
<b>Total</b>	604	614	590	580

In Districts 2, 5, 6, 7, and 8 greater than 50% of our members are working in the public sector. In Districts 1, 3 and 9 up to 55% of the members are in private practice

**Table 9 Membership by Practice Sector**

Public	Private
280	324



## EXECUTIVE DIRECTORS REPORT

J Patrick King

In my report last year I highlighted the raison-d'être for the NSCP, and I described the raison-d'être as the four core business areas. In this report I will bullet some of the activities undertaken by the college in its endeavors to accomplish these business goals.

**1) Registration and Licensing** - establishing and administering fair and thorough registration processes ensuring individuals licensed to practice have the appropriate knowledge, skills and attitudes.

- In 2011 the online renewal registration process was once again improved to make it more user friendly, and completely paperless. Over 95% of all members used the online system to register.

- The revamped Registration Process allowed the College to be the first province to sign off with the Canadian Institute for Health Information (CIHI) by providing an electronic submission of Nova Scotia data on physiotherapists.

- A new portal was added to the member data base such that the College members now have the ability to enter their personal membership file and review their Practice, Volunteer and Continuing Education hours over the previous five year period.

**2) Quality Assurance** - undertaking Quality Assurance programs and processes that ensure not only quality physiotherapy practice and public safety, but also accountability for the NSCP itself. For example: ensuring physiotherapists maintain their competence, ensuring service locations meet expected operational standards and ensuring that we, the NSCP, continually meet our regulatory obligations

- In 2011 one hundred and two members had their Portfolios reviewed. 2011 marked the first year that one fifth of the membership underwent a Portfolio review in keeping with the College's policy of reviewing each members portfolio once every five years. The 2011 Portfolio Review Process was enhanced through the use of Mail Merge software and the NSCP Website.

- In an effort to have the Portfolio Review process become paperless and more efficient, the College will start this year the development of an on line Portfolio Repository in which each NSCP member will be able to store all documents vital to their portfolio.

- And 2011 marked the start of feeless Letters of Good Standing.

**3) Legislation and Practice Standards** - establishing, maintaining and enforcing appropriate regulations, standards, policies, guidelines, and ethical codes that will achieve optimal patient care and health outcomes.

- Members will be impressed at the work completed and ongoing by the Practice Standards Committee. The Committee has implemented a new process for developing new or reviewing existing Standards. The process involves extensive research and review including expert review, member review and all before the Standard becomes an active one. Members would have experienced their involvement in the new process in October 2011 when the most recent three Standards were posted for member input. Two of those three Standards have since been ratified by the Board of Directors and posted on the NSCP Website.

**4) Professional Accountability** - Manage a fair and reasonable Complaints and Investigation process for the public of Nova Scotia and NSCP members.

- The College Board is ever aware of the work and dedication-to-cause displayed by our Investigations Committee, and 2011 was no exception.

Our core business areas are managed by the Board, three (3) standing Committees and the staff. I would be remiss if I did not recognize the significant efforts put forward by the members of the Board and by its Executive Committee. Board members met ten times in 2010, the Executive met an additional three times and two Board members are Chairs of two of our three standing committees which met on average another six times during the year. The College is truly indebted to all these members who work on the Board and Committees.

## **TREASURERS REPORT**

Let me start by saying "thank you" to our Executive Director, Patrick King who has spent his time ensuring that I understand what is going on with the financial aspect of the College.

I now have the distinct pleasure of presenting the Nova Scotia College of Physiotherapist's Financial Statements for the period January 1, 2011 to December 31, 2011.

### **Operations:**

The good news is that we came in under budget! This was mainly due to reduced expenditure in the areas of Software Development, Board and Committees (Board of Directors, Peer Assessment and Other Meetings), Professional Fees and Salaries and Benefits.

If you will remember last year, the Boards determination to synchronize our online registration system with the Canadian Institute for Health Information's (CIHI) data needs and to provide appropriate, exacting and current data to our members, the public and other responsible sources resulted in an over expenditure. A lot of work was focused on providing the CIHI information and ensuring our databases were up to date. This slowed down the progress on software development.

There were fewer board members that came from outside the Halifax area to generate this Board expense saving; and peer assessment on-site visits were not conducted. It is expected that they will be conducted this year (2012).

### **Investments:**

2011 was not a good year for our Mutual Fund investment. However our other investments continue to show a small growth.

At the end of 2011, our mutual funds had a Book Value of \$84,420.36 and our GICs are valued at \$25,272.09 for a grand total of \$109,692.45, down a little less than \$8,000 from the previous year.

### **Summary:**

Thanks to the hard work of the current Finance Committee, the College's finances are in good shape. I hope to continue this trend with the assistance and guidance of the Finance Committee.

Respectfully submitted,

Randall Tresidder  
Treasurer

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## **AUDITORS REPORT**

To the members of the Nova Scotia College of Physiotherapists;

I have completed a review of the financial records of the Nova Scotia College of Physiotherapists for the 12 month period ended December 31,2011.

Based on the information provided, I believe the financial statements accurately reflect the financial position of the College as of December 31, 2011.

Michael Canavan  
Halifax, NS  
February 2012

*Nova Scotia College of Physiotherapists*

**Comparative Statement of Net Income  
For 12 Months Ended December 31, 2010 / 2011**

	<u>2011</u>	<u>2010</u>
<b>REVENUE :</b>		
Membership Dues (note 2)	\$250,140.00	\$233,900.00
Less : Processing Fees	( <b>\$6,478.98</b> )	( <b>\$5,774.60</b> )
	<u>\$243,661.02</u>	<u>\$228,125.40</u>
Investment Income	( <b>\$4,164.50</b> )	\$10,071.57
PGEF Revenue	\$0.00	\$4,000.00
Other	\$19,025.00	\$13,969.91
<b>Total Revenue</b>	<u>\$258,521.52</u>	<u>\$256,166.88</u>

**EXPENSES:**

Administration

- Executive Director Search	\$0.00	\$0.00
- Office / Insurance	\$1,820.00	\$1,800.00
- Office Staff	\$102,811.36	\$86,985.67
- Postage and Courier	\$733.79	\$1,085.66
- Printing and Copying	\$0.00	\$234.18
- Telecommunications	\$9,869.85	\$7,446.86
- Other	\$4,388.07	\$4,944.32

Annual General Meeting

	\$4,410.94	\$2,744.75
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CAPRB Alliance Dues

- Dues	\$8,772.00	\$8,436.00
- Travel	\$4,371.71	\$4,174.31

Committees

- Investigations	\$460.58	\$0.00
- PAC	\$4,804.69	\$2,370.00
- PGEF	\$0.00	\$0.00
- Standards	\$0.00	\$0.00

Capital Asset Depreciation

	\$26,286.35	\$26,360.24
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Computer Expense

- Hosting Fees	\$8,883.88	\$6,840.00
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- Registration Software	\$9,826.77	\$43,292.75
- Website Development and Hosting	\$12,497.50	\$1,337.69
Gifts and Awards		
- Book Prize	\$200.00	\$200.00
- Physiotherapist of the Year	\$0.00	\$380.00
- Post Graduate Award	\$0.00	\$3,920.00
- Other	\$0.00	\$0.00
Interest on Debt	\$13,719.29	\$14,938.90
Meetings	\$1,794.95	\$2,205.57
Professional Fees		
- Accounting	\$600.00	\$600.00
- Board Honoraria	\$4,800.00	\$4,560.00
- Legal (Legislative)	\$1,123.45	\$18,782.41
- Legal (General)	\$0.00	\$0.00
Write-off Equipment (note 6)	\$0.00	\$0.00
<b>Total Expenses</b>	<u>\$222,175.18</u>	<u>\$243,639.31</u>
<b>Net Income (Loss)</b>	<u><u>\$36,346.34</u></u>	<u><u>\$12,527.57</u></u>

# *Nova Scotia College of Physiotherapists*

## **Comparative Balance Sheet**

**December 31, 2010 / 2011**

	<u>2011</u>	<u>2010</u>
<b><i>CURRENT ASSETS :</i></b>		
Bank	\$274,759.96	\$218,918.93
Investments (note 2)	\$112,934.78	\$117,142.57
Accounts Receivable	\$0.00	\$300.00
Prepaid Expenses	\$17,398.67	\$17,561.17
	<u>\$405,093.41</u>	<u>\$353,922.67</u>
<b><i>LONG-TERM ASSETS :</i></b>		
Furniture and Equipment	\$7,949.53	\$7,949.53
Less : Accumulated Depreciation	( <u>\$7,465.72</u> )	( <u>\$7,257.65</u> )
	<u>\$483.81</u>	<u>\$691.88</u>
Furniture and Equipment - Leased	\$40,495.00	\$40,495.00
Less : Accumulated Depreciation	( <u>\$23,315.31</u> )	( <u>\$15,952.58</u> )
	<u>\$17,179.69</u>	<u>\$24,542.42</u>
Other Capital Assets	\$93,577.75	\$93,577.75
Less : Accumulated Depreciation	( <u>\$40,550.36</u> )	( <u>\$21,834.81</u> )
	<u>\$53,027.39</u>	<u>\$71,742.94</u>
Deferred Finance Charges (note 4)	<u>\$7,566.63</u>	<u>\$11,349.95</u>
<b>Total Assets</b>	<u><u>\$483,350.93</u></u>	<u><u>\$462,249.86</u></u>
<b><i>CURRENT LIABILITIES :</i></b>		
Accounts Payable (note 5)	\$18,758.07	\$16,994.83
Deferred Revenue (note 2)	\$240,800.00	\$239,040.00
	<u>\$259,558.07</u>	<u>\$256,034.83</u>
<b><i>LONG-TERM LIABILITIES :</i></b>		
Accounts Payable (note 5)	\$20,715.36	\$39,473.43
	<u>\$20,715.36</u>	<u>\$39,473.43</u>
<b><i>EQUITY :</i></b>		
Retained Earnings, beginning of year	\$166,741.60	\$154,214.03
Net Income (Loss) for year	<u>\$36,346.34</u>	<u>\$12,527.57</u>
Retained Earnings, end of year	<u>\$203,087.94</u>	<u>\$166,741.60</u>
<b>Total Liabilities and Equity</b>	<u><u>\$483,361.37</u></u>	<u><u>\$462,249.86</u></u>

***Nova Scotia College of Physiotherapists***  
**Investment Schedule**  
**For Year Ended December 31, 2011**

Certificate #	Date Purchased	Maturity Date	Interest Rate	Original Cost	Accrued Interest	Book Value
<b><i>Bank of Montreal</i></b>						
Investment # 16	Nov. 30, '11	Feb. 27, '11	1.10%	\$19,501.69	\$18.22	\$19,519.91
Investment # 11	Sept. 8, '09	Sept. 11, '12	1.60%	\$5,987.28	\$224.29	\$6,211.57
<b><i>CIBC Wood Gundy :</i></b>						
Transaction Account Balance				\$0.00	\$190.59	\$190.59
Mutual Funds				\$88,815.39	(\$1,802.68)	\$87,012.71
				\$114,304.36	(\$1,369.58)	\$112,934.78

Change in accrued investment income  
= (\$5,709.48)

**Notes: NSCP Financial  
Statements 2011**

**Purpose of the Organization**

The Nova Scotia College of Physiotherapists (NSCP) is a provincial organization which regulates the practice of physiotherapy and governs its members in accordance with the Physiotherapy Act and Regulations.

**Significant Accounting Policies**

*Investments*

Investments are recorded at cost with investment certificates adjusted for accrued interest and mutual funds for changes in market value.

*Capital Assets*

Purchased capital assets are recorded at cost. Leased capital assets are recorded at the principal value of the lease agreement. Amortization is provided for on a straight-line basis over the assets' estimated useful lives, which are 5, 5.5, and 10 years.

*Deferred Revenue*

NSCP records membership dues revenue on an accrual basis so amounts received in Nov./Dec. 2011 have been recorded as deferred revenue for 2012.

*Accounts Payable*

When a debt instrument (such as a lease) is replaced with a new debt instrument, the costs of terminating the original financial liability are added to the carrying cost of the new financial liability and amortized over its expected life.

**Capital Assets**

	<b>Cost</b>		<b>Accumulated Amortization</b>		<b>Net Book Value</b>	
	<b><u>2011</u></b>	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2010</u></b>
Furniture & Equipment	\$7,950	\$7,950	\$7,466	\$7,258	\$484	\$692
Furn. & Equip. - Leased	\$40,495	\$40,495	\$23,315	\$15,953	\$17,180	\$24,542
Website Software *	\$93,578	\$93,578	\$40,550	\$21,835	\$53,027	\$71,743
	<u>\$142,022</u>	<u>\$142,022</u>	<u>\$71,331</u>	<u>\$45,045</u>	<u>\$70,691</u>	<u>\$96,977</u>

\* Website software is amortized since it was put into use in November



2009

### **Deferred Finance Charges**

The deferred finance charges are the difference between the carrying values of the printer/copiers held by NSCP on December 31, 2011 (refer to note 5) and the outstanding principal portion of the remaining lease payments. This amount was generated by the buyout of the Konica printer/copier acquired in 2005 in order to reduce the quarterly lease payments and reflects a discounted value of the interest charges on the terminated lease. These charges will be amortized on a straight-line basis over the remaining term of the new lease agreement (until December 2013).

### **Accounts Payable**

The lease payable to East Coast Capital Inc. for (1) the costs of a Sharp printer/copier which was initially leased and subsequently purchased in order to terminate the lease, and (2) the costs of a Konica printer/copier which meets the conditions of a capital lease as per CICA 3065. It is repayable at the rate of \$5,672 per quarter including interest and will be fully paid in October 2013.

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## **FINANCE COMMITTEE REPORT**

**Purpose:** To assist the Board of the College in effectively supervising and monitoring financial activities and investments of the College.

**Committee Members:** Randall Tresidder, Treasurer; Jeff Rooney, Chair of Board; Mike Sangster, Vice Chair; Patrick King, Executive Director.

During the 2011 year, the committee members reviewed the financial statements to ensure that expenditures were occurring as budgeted.

In that incomes were at budgeted amounts and expenditures for the most part were less than anticipated no fee increase was considered for 2012.

Respectfully submitted,

Randall Tresidder  
Treasurer

## INVESTIGATION COMMITTEE

**Jill Dollimount**

**Purpose:** To investigate complaints regarding a disciplinary matter concerning any member of the College.

**Meetings:** As needed to resolve complaints. There were five meetings in 2011.

### 2011 Complaints

<u>Complaint</u>	<u>Origin</u>	<u>Resolution/Status</u>
<i>Scope of Practice</i>	Patient	Dismissed
<i>Professionalism as it pertains to Communication</i>	Patient	Counsel with Education Requirement
<i>Unethical Business Practice</i>	Member	Dismissed

There were three new complaints received in 2011, two complaints in 2010, and two in 2009. Each complaint is thoroughly investigated and discussed and the decisions are always unanimous. The Committee also has its own legal counsel, i.e. not the same counsel as the Board. The complaints received by the Committee over the last few years are varied, but many are the result of poor communication between patient and therapist.

There have been two resignations from the Committee over the last year, Linda MacLaggan and Deanna Landry. The Committee would like to thank Linda MacLaggan for her sound contributions and efforts over the last 6 years, and Deanna Landry for hers over the last 3 years.

The Committee members had included three physiotherapists in private practice and four in hospital based practices. They have different areas of interest and types of practice. We would encourage all members to consider volunteering for this educational and dynamic Committee, particularly those from the private clinic sector. Our lay members include representatives of business and law.

## PEER ASSESSMENT COMMITTEE

**Michael Sangster**

David Braha, a long serving member of the Peer Assessment Committee, resigned in November 2011. The members of the Peer Assessment Committee and the Board of Directors of the Nova Scotia College of Physiotherapists would like express our sincere thanks to David for his commitment and service over the past number of years.

**2011**, the Peer Assessment Committee met on six occasions. Peer assessment activities included the following:

- Selection of twenty percent of membership for portfolio reviews (102 reviewed)
- A complete evaluation of the Portfolio Review process was conducted and a revision of the portfolio documentation requirements was implemented. The Portfolio review process now includes one mandatory 'Evidence of Self Reflection' and an improved 'Continuing Education Record Form'. A notable change this year is a maximum allowable hours of 60 for 'providing supervision to a student or mentoring a peer.
- The Peer Assessment Committee has created a Portfolio review schedule so that members can determine the dates during which you can expect to receive an email from the College requesting your Portfolio material for review. With the new review process implemented this year, emails are directed in early February of each year and your Portfolio is to be directed to the College before the end of March in that year. The results of your review will be provided to you by email by the end of May of your review year. Members can view the Portfolio review schedule at:  
**<http://nsphysio.com/resources/Yearly+Table+of+Portfolio+Reviews.pdf>**
- A review of the process and documentation for the On-site review component of the Quality Practice Program was completed.
- The jurisprudence review questions bank was reviewed and new questions were developed.

**2012**, will bring further positive changes to the Peer Assessment process:

- Professional Portfolio Review will continue on a go-forward basis, with 20 percent of the membership selected again this year for review in order to continue towards our goal of review of our entire membership within a five year time frame.
- The Peer Assessment Committee is planning to initiate the on-site review in late 2012 or early 2013. This process will be similar to the Portfolio review process with the goal of reviewing all sites within a 5 year time frame.
- The Peer Assessment Committee will be working towards an exciting new online password protected Portfolio. The online Portfolio concept would permit members with access to enter, maintain, download and manage your portfolio contents (CV, Job description, CE record, employment history, practice hours, course certificates and volunteer records, and self-reflection programs). The Peer Assessment Committee will be reviewing a prototype of this process at its first meeting in 2012.
- An online jurisprudence review will be implemented in 2012.

## **PRACTICE STANDARDS COMMITTEE**

**Todd Lewin**

The committee met on six different occasions during 2011. During the year, our first orders of business was to reorganize our formal review process. The new process is a thorough approach of review involving the following tasks:

- a) Jurisdictional review of other provinces and territories.
- b) Review of our own physiotherapy documents to make sure that the documents under review and the language contained therein is consistent with our other documentation including legislation, code of ethics, etc.
- c) Review of selected lobby groups.
- d) Review of current physiotherapy practice by senior therapists in the field.
- e) Jurisdictional scan of other PT regulators to determine whether specific trends have arisen in other jurisdictions.

The process also involves member review and all before the Standard becomes an active one. Members would have experienced their involvement in the new process in October 2011 when three Standards were posted for member input.

During 2011 we were able to finalize several documents including;

- Animal therapy
- Pelvic floor practice standard
- Supervision and task assignment

We presently have several documents that are a work in progress with the anticipation that they will be ready for membership review during the first quarter of 2012. These documents include;

- Acupuncture and intramuscular stimulation 2009
- Informed consent 2002
- Use of phonophoresis/iontophoresis 1997
- Spinal manipulation 2009

Additionally, in 2011 we were privileged to welcome several new members to the Practice Standards Committee, with representation from both the public and private sectors. We also were delighted to provide a heartfelt thank you to some of the past members who had so generously given up their time to commit to this committee.

The Practice Standards Committee is looking forward to a productive year in 2012.

## Alliance 2011 Report

**Ann Read**

The Canadian Alliance of Physiotherapy Regulators (Alliance) strives to provide a cohesive voice on issues related to Physiotherapy regulation nationally and internationally.

During my fourth year as the NSCP Alliance representative I have attended Alliance meetings in May and Nov. in Toronto, participated in a National Leadership Forum in Feb. in Ottawa and participated in several meetings by teleconference .

2011 has been both an exciting and challenging year for the Alliance with the hiring of a new CEO Katya Duvalko who commenced July 2011 and the announcement of the resignation of Jan Robinson (effective early 2012), executive director and registrar of the College of Physiotherapists of Ontario. Jan served many years on the executive committee of the Alliance and was acting CEO of the Alliance from Jan to July 2011.

Challenges facing the Alliance identified by Katya at the Nov. meetings were the need for improved communication with applicants to ensure excellence in evaluation services. The back log of credentialing applicants following a 6 month communication moratorium in 2011 has been cleared. The establishment of clear, transparent and publicly reported benchmarks and targets for communication with applicants is currently underway.

A second challenge identified was to build internal corporate capacity within the Alliance through organizational restructuring. An organizational review completed in Jan. 2012 identified existing strengths and weaknesses in the Alliance structure as well as priority skill gaps. Mid January 2012 saw the elimination of the positions of Director of Examinations and Director of Credentialing and Corporate Services. These 2 positions will be transitioned to operational Manager-level positions over the early part of 2012.

The third challenge identified was the Alliance's Information Technology and Information Management Systems and the need to upgrade, so to be more readily able to use data to inform decisions. Updating the content of the website and developing enhanced web based capabilities are planned for 2012.

I am looking forward to continuing as the NSCP representative on the Alliance. Our new CEOs vision for "positive transformation from an outdated culture" is not unlike what many physiotherapists are actively involved with in their work environments . I am grateful for the learning opportunities my participation as a Director of the Alliance provides.

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## **2012 NSCP AWARD RECIPIENTS:**

**Certificate of Appreciation** for **Deanna Landry** for valued contribution and commitment on the Investigations Committee.

**Certificate of Distinction** for **June Trenholm** for outstanding commitment, invaluable contribution and dedicated long-term service as a member of the Practice Standards Committee.

**Certificate of Distinction** for **Heather MacAuley** for outstanding commitment, invaluable contribution and dedicated long-term service as a member of the Practice Standards Committee.

**Award of Distinction** for **David Braha** for outstanding commitment, invaluable contribution and dedicated long-term service as a member of the Peer Assessment Committee.

**Award of Distinction** for **Linda MacLaggan** for outstanding commitment, invaluable contribution and dedicated long-term service as a member of the Investigations Committee.

**Award of Distinction** for **Jill Dollimount** for outstanding commitment, invaluable contribution and dedicated long-term service as Chair and as a member of the Investigations Committee.

**Physiotherapist of the Year** granted to **Jill Robertson** as chosen by her peers to best exemplify their profession. Jill has been active in our profession on many levels for many years. She is a busy private practitioner, yet she also finds the time to help teach Dalhousie physiotherapy students (since 1990), serve on the National executive of the Orthopaedic Division and its Examining Committee, and help shape the new CPA specialization process. Most of all, Jill has given untold hours of time to mentor PTs who are preparing for their manual therapy examinations, or those who just want to learn. She is a unique combination of “no-nonsense” and compassion, for students, colleagues and patients. Every day she demonstrates that physiotherapists can practice with excellence, and still own a business, act as a consulting physiotherapist, serve on national executives, play sports, take students, advise peer physiotherapists as mentees, stay current with the research literature, and raise a family. She is a consistent, talented, respected and wise mentor who has positively influenced numerous student and graduate physiotherapists across Canada. Indeed, Jill is an inspiration to many.

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## **NSCP Committee Members As Of December 31, 2011**

### **Finance Committee:**

Randall Tresidder (Chair)  
Jeff Rooney  
Mike Sangster  
Pat King (Staff)

### **Investigations Committee:**

David Kachan (Chair)  
Nancy Walker  
Allan Dwyer  
Kim Johnson  
Barbara Kelly  
Stephanie Francis  
Pat King (Staff)

### **Peer Assessment Committee:**

Mike Sangster (Chair)  
Gail Creaser  
Michelle Karis  
Carolyn Sanford  
Wayne Carlon  
Joan Ross (Staff)  
Pat King (Staff)

### **Practice Standards Committee:**

Todd Lewin (Chair)  
Cathy Donald  
Jennifer Lynn Quigg  
Angela Peckford  
Mark Williams  
Joan Ross (Staff)  
Pat King (Staff)

### **Volunteer Representative to Canadian Alliance:**

Ann Read

### **Representatives NSPAG:**

Ann Read  
Randall Tresidder





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